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Contract

## **Estates: Fire Alarm Systems Maintenance**

University of St Andrews

F03: Contract award notice

Notice identifier: 2024/S 000-028932

Procurement identifier (OCID): ocds-h6vhtk-046d33

Published 10 September 2024, 12:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of St Andrews

Walter Bower House, Eden Campus

Guardbridge

KY16 0US

#### **Contact**

Adrian Wood

#### **Email**

[procurement@st-andrews.ac.uk](mailto:procurement@st-andrews.ac.uk)

#### **Telephone**

+44 1334462523

**Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.st-andrews.ac.uk/staf/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00111](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00111)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Estates: Fire Alarm Systems Maintenance

**II.1.2) Main CPV code**

- 50710000 - Repair and maintenance services of electrical and mechanical building installations

**II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

This contract will bring all of University of St Andrews' Fire alarm systems including Fire Hydrants and Refuge systems under one contract. All university premises are situated in St Andrews and Guardbridge.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £323,452.48

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 31625200 - Fire-alarm systems
- 44480000 - Miscellaneous fire-protection equipment
- 50413200 - Repair and maintenance services of firefighting equipment

### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

St Andrews / Guardbridge

### **II.2.4) Description of the procurement**

The contractor MUST have as a minimum GENT 24 Technology Centre status, which will be independently verified on the GENT by Honeywell website and must be accredited to BAFE SP203 Pt 1&3.

Each engineer must be qualified to recognised Fire Industry standards (for example BAFE/

FIA Qualifications covering Design, Install, Maintenance and Commissioning) and have experience of Gent Vigilon panels and be able to fault find and program on these panels.

All staff working on the fire alarm systems MUST be employees of the successful contractor and are not to be sub-contractors.

The contractor shall be staffed to ensure that the requirements of this contract can be complied with at all times.

Tenderers must be experienced in using the Connected Life Safety System CLSS from Honeywell which the University uses across the campus for monitoring and recording services. The system is to be used to maintain the University assets within working life setting and the successful contractor should demonstrate compliance with this. Following device replacements, the CLSS system must be refreshed/synched to reflect the new/replaced device.

Each planned preventative maintenance visit will be recorded on the Gent CLSS system, to ensure full compliance with all items being tested annually. All engineers must be fully conversant with the CLSS system and comply fully with this process, as non-recording of planned preventative maintenance will be deemed as non-compliance with the contract. The successful contractor should manage the system through this and provide the University with future costs to replace items identified as requiring replacement or coming up for replacement.

For each maintenance visit the University will require a schedule created showing the planned visits to each site, this must be provided to allow the buildings to be made aware of the proposed visits. This should be followed up with a call to the University Estates Helpdesk to confirm they are finished on each site.

The University require the contractor to competently operate and maintain the systems listed and have the proper resources in place for replacement of parts not supplied by themselves.

The contractor is to create a full schedule for all the systems that have batteries and give a full plan for the replacement of these batteries within manufacturers recommended life expectancy. This schedule should be costed up and maintained and issued to Estates prior to the start of the contract and on the contract anniversary.

The requirement includes the annual testing and inspection of our fire hydrants (25 off) at the North Haugh, (3 off) at DRA and at our Eden Campus (10 off).

Full details in Procurement documents.

## **II.2.5) Award criteria**

Quality criterion - Name: Resourcing & Delivery / Weighting: 20

Quality criterion - Name: Scheduling & Administration / Weighting: 15

Quality criterion - Name: Health & Safety / Weighting: 5

Quality criterion - Name: Sustainability / Weighting: 10

Quality criterion - Name: Experience / Weighting: 20

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

All tenders for the University of St Andrews are administered through our eTendering System (InTend). To Express an Interest please go to our tender website at <https://intendhost.co.uk/universityofstandrews>

Please note that 'Notes of Interest' placed via PCS (Public Contracts Scotland) are not automatically accepted

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-017250](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 September 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Scutum

Scutum House, 28 Mill Road Industrial Estate

Linlithgow

EH49 7SF

Country

United Kingdom

NUTS code

- UKM78 - West Lothian

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £323,452.48

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## **Section VI. Complementary information**

### **VI.3) Additional information**

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(SC Ref:777577)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone

+44 1382229961

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The University of St Andrews will incorporate a minimum of 10 calendar day standstill period at the point of information on the award of the contract being communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such



additional information should be requested from The University of St Andrews.

If an appeal regarding the award of contract has not been successfully resolved The Public Contracts (Scotland) Regulations 2012 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rule to take action in the Sheriff Court or Court of Session.

The anticipated review body in such cases would be:

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone: +44 1382 229 961

Anyone bringing court proceedings against the University of St Andrews must inform the University of St Andrews in advance of the alleged breach and its intention to bring proceedings. Any such action must be brought within 15 days of the date on which a decision is sent to them or published to challenge that decision.

Proceedings seeking an ineffectiveness order must be brought within 30 days of the publication of the contract award notice in the OJEU, or 30 days from the date of a decision letter to all tenderers concerned, and any candidates concerned, containing a summary of the reason for the recipient being unsuccessful, otherwise 6 months from the date of entering into the contract or concluding the framework agreement.

Where a contract has not been entered into the Court may, by interim order, suspend the procurement procedure. The court may also set aside a decision or actions taken by the University or order it to amend and document; and/or award damages. However, by express requirement the court may decide not to grant an interim order when the negative consequences of such an order are likely to outweigh the benefits, having regard to a number of considerations.

If the contract has been entered into the Court may, depending on the nature of the breach: make an ineffectiveness order; impose a financial penalty; shorten the duration of the contract; make any other order considered appropriate to address the consequences of ineffectiveness or shortening the duration of the contract; award damages.