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Tender

Town Planning Heritage and Built Environment Advisor

Tunbridge Wells Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-028929

Procurement identifier (OCID): ocds-h6vhtk-052767 ([view related notices](#))

Published 30 May 2025, 4:40pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Reference

DN776173

Description

Tunbridge Wells Borough Council (TWBC) acquired the long leasehold interest of the Royal Victoria Place Shopping Centre (RVP) in Royal Tunbridge Wells in October 2023. TWBC has appointed RivingtonHark as Development Manager to coordinate a feasibility study of the centre which will be reported to council members in July 2025. In order to achieve the desired programme identified below, which is to report planning consent and RIBA Stage 3 design and cost plan on the subject sites by October 2026, TWBC is procuring a design and planning team who, will be available for appointment immediately subject full council approval in July.

Key Dates & Timeline for Procurement

Tender release: 27th May 2025

Expression of Interest Deadline: 12:00pm 24th June 2025

Deadline for submission of completed tenders: 12:00pm 1st July 2025

Evaluation: w/c 7th July 2025

Interviews: 11th July 2025

Appointment of advisor: w/c 21st July 2025

Total value (estimated)

- £0 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2025 to 31 October 2026
- Possible extension to 31 December 2026
- 1 year, 5 months

Description of possible extension:

Any appointment shall only extend beyond each milestone at the discretion of TWBC.

Main procurement category

Services

CPV classifications

- 71315200 - Building consultancy services
- 71410000 - Urban planning services
- 71530000 - Construction consultancy services

Contract locations

- UKJ46 - West Kent

Submission

Enquiry deadline

24 June 2025, 12:00pm

Tender submission deadline

1 July 2025, 12:00pm

Submission address and any special instructions

Tenderers must submit their response through the Kent Business Portal. Link:
<https://www.kentbusinessportal.org.uk/>

In order to submit a response, tenderers must register and express their interest via the Kent Business Portal. Once registered and you have expressed interest you will be able to view and respond to the documents.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

21 July 2025

Award criteria

Name	Type	Weighting
Quality	Quality	60%
Cost	Cost	25%
Interview	Quality	15%

Other information

Description of risks to contract performance

Description Of Risk: Local Government Reorganisation

Likelihood of Occurrence (Low, Medium or High) : High

Would this lead to potential modification of contract. If so how?: Potential novation of contract

Description Of Risk: The project will be subject to regular economic, planning and viability review at identified milestones.

Likelihood of Occurrence (Low, Medium or High) : High

Would this lead to potential modification of contract. If so how?: Progress beyond each milestone will be determined by the council at their absolute discretion.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Technical specifications to be met

<https://www.kentbusinessportal.org.uk/>

Tender documents are available through the Kent Business Portal link:

<https://www.kentbusinessportal.org.uk/>.

Tenderers must register their interest through the portal (registration is free), once tenderers have expressed interest they will be able to view and respond to the documents.

Contracting authority

Tunbridge Wells Borough Council

- Public Procurement Organisation Number: PLDX-6964-RZQX

Town Hall, Monson Way

Royal Tunbridge Wells

TN1 1RS

United Kingdom

Contact name: Louisa Coley

Email: procurement@tunbridgewells.gov.uk

Website: <https://tunbridgewells.gov.uk/>

Region: UKJ46 - West Kent

Organisation type: Public authority - sub-central government