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Tender

Provision of Tax Advice and related Consultancy

Orbit Group Limited

F02: Contract notice

Notice identifier: 2023/S 000-028923

Procurement identifier (OCID): ocds-h6vhtk-040702

Published 2 October 2023, 10:54am

Section I: Contracting authority

I.1) Name and addresses

Orbit Group Limited

Garden Court, Harry Weston Road, Binley Business Park

Coventry

CV3 2SU

Contact

Mrs Julie Mephram

Email

group.tenders@orbit.org.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.orbit.org.uk>

Buyer's address

<http://www.orbit.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Tax Advice and related Consultancy

Reference number

DN692056

II.1.2) Main CPV code

- 79221000 - Tax consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Orbit requires a professional advisor who will provide tax advice and related consultancy services. This includes, but is not limited to VAT, CIS, SDLT, Trust Tax, Employment Taxes and Corporation Tax advice.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

We need a provider who will work with us to calculate our Corporation Tax liabilities, tag our financial statements and submit our returns to HMRC. We also require support with the calculation of quarterly payments under the Quarterly Instalments Payment (QIP) regime.

The contract will commence on 1 January 2024 and will be for a period of three (3) years

until 31 December 2027, with the option to extend for up to a further three (3) years until 31 December 2030.

This opportunity is available on the housing procurement portal 'Procontract'. Please log-in or register on the portal to view (<https://procontract.due-north.com>). Further details of our requirements can be found in the specification contained within the ITT Document. All documents are available to view/download on the portal. Tender responses must be submitted through the portal by the closing time and date specified. Any queries relating to this requirement must be sent via the messaging function on the portal.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 November 2023

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 November 2023

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

The Strand

London

Country

United Kingdom

Internet address

<https://procontract.due-north.com>