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Tender

## **Provision of Tax Advice and related Consultancy**

Orbit Group Limited

F02: Contract notice

Notice identifier: 2023/S 000-028923

Procurement identifier (OCID): ocds-h6vhtk-040702

Published 2 October 2023, 10:54am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orbit Group Limited

Garden Court, Harry Weston Road, Binley Business Park

Coventry

CV3 2SU

#### **Contact**

Mrs Julie Mephram

#### **Email**

[group.tenders@orbit.org.uk](mailto:group.tenders@orbit.org.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.orbit.org.uk>

Buyer's address

<http://www.orbit.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Tax Advice and related Consultancy

Reference number

DN692056

#### **II.1.2) Main CPV code**

- 79221000 - Tax consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Orbit requires a professional advisor who will provide tax advice and related consultancy services. This includes, but is not limited to VAT, CIS, SDLT, Trust Tax, Employment Taxes and Corporation Tax advice.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

We need a provider who will work with us to calculate our Corporation Tax liabilities, tag our financial statements and submit our returns to HMRC. We also require support with the calculation of quarterly payments under the Quarterly Instalments Payment (QIP) regime.

The contract will commence on 1 January 2024 and will be for a period of three (3) years

until 31 December 2027, with the option to extend for up to a further three (3) years until 31 December 2030.

This opportunity is available on the housing procurement portal 'Procontract'. Please log-in or register on the portal to view (<https://procontract.due-north.com>). Further details of our requirements can be found in the specification contained within the ITT Document. All documents are available to view/download on the portal. Tender responses must be submitted through the portal by the closing time and date specified. Any queries relating to this requirement must be sent via the messaging function on the portal.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 November 2023

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 November 2023

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

The Strand

London

Country

United Kingdom

Internet address

<https://procontract.due-north.com>