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Tender

## **Communications services framework**

East Midlands Housing Group

F02: Contract notice

Notice identifier: 2023/S 000-028915

Procurement identifier (OCID): ocds-h6vhtk-0406fb

Published 2 October 2023, 10:07am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Midlands Housing Group

Memorial House, Whitwick Business Park, Stenson Road

Coalville

LE67 4JP

#### **Email**

[michael.simpson@emh.co.uk](mailto:michael.simpson@emh.co.uk)

#### **Telephone**

+44 7866830837

#### **Country**

United Kingdom

#### **Region code**

UKF - East Midlands (England)

**Internet address(es)**

Main address

[www.emh.co.uk](http://www.emh.co.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Coalville:-Business-and-management-consultancy-and-related-services./A47SYX489F>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/A47SYX489F>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Registered provider of social housing

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Communications services framework

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The East Midlands Housing Group Communications Team provide corporate communications services to the rest of the companies within the group.

The team require a number of suppliers to provide various services, and as such are inviting suppliers to tender to be appointed to a framework to provide services such as the following:

?Public relations

?Design

?Printing and / or mailing

?Copywriting

?Photography / videography

More information can be found in the invitation to tender documents.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

Main site or place of performance

EAST MIDLANDS (ENGLAND)

### **II.2.4) Description of the procurement**

The East Midlands Housing Group Communications Team provide corporate communications services to the rest of the companies within the group.

The team require a number of suppliers to provide various services, and as such are inviting suppliers to tender to be appointed to a framework to provide services such as the following:

?Public relations

?Design

?Printing and / or mailing

?Copywriting

?Photography / videography

More information can be found in the invitation to tender documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

8 January 2024

End date

7 January 2028

This contract is subject to renewal

Yes

Description of renewals

The framework term will be from 8 January 2024 until 7 January 2028, with option to extend for a further 12 month period until a maximum of 7 January 2029. Any extension period shall be agreed in writing, no later than three months prior to the expiry of the framework.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 January 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

3 November 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Coalville:-Business-and-management-consultancy-and-related-services./A47SYX489F>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/A47SYX489F>

GO Reference: GO-2023102-PRO-24092924

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Leicester County Court

90 Wellington Street

Leicester

LE1 6HG

Country

United Kingdom