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#### Contract

# Provision of a Hosted HR System and Fully Managed Payroll Service

**Ted Wragg Trust** 

F03: Contract award notice

Notice identifier: 2023/S 000-028898

Procurement identifier (OCID): ocds-h6vhtk-03974d

Published 2 October 2023, 8:52am

## **Section I: Contracting authority**

## I.1) Name and addresses

**Ted Wragg Trust** 

Cranbrook Educational Campus

Cranbrook

**EX5 7EE** 

#### **Email**

sue.pym@tedwraggtrust.co.uk

#### **Telephone**

+44 7385936378

#### Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

#### Internet address(es)

Main address

https://www.tedwraggtrust.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search AuthProfile.aspx?ID=AA43055

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

## **Section II: Object**

## II.1) Scope of the procurement

## II.1.1) Title

Provision of a Hosted HR System and Fully Managed Payroll Service

## II.1.2) Main CPV code

• 79211110 - Payroll management services

## II.1.3) Type of contract

Services

#### II.1.4) Short description

The Trust is looking to procure Provision of a Hosted HR System and Fully Managed Payroll Service.

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £750,000

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 79631000 Personnel and payroll services
- 79414000 Human resources management consultancy services
- 48450000 Time accounting or human resources software package
- 79211110 Payroll management services
- 72212450 Time accounting or human resources software development services

## II.2.3) Place of performance

**NUTS** codes

• UKK43 - Devon CC

Main site or place of performance

**Cranbrook Education Campus** 

Tillhouse Road

Cranbrook

Exeter

EX5 7EE

#### II.2.4) Description of the procurement

Provider for the provision of a Hosted HR System and Fully Managed Payroll Service.

The Trust facilitates payroll and HR for 1,700 employees from 15 schools and the Trust's subsidiary company in various locations within the South West. HR, Payroll and Pensions are currently handled through the Midland I-Trent system. The contract expires on the 31 January 2024.

## II.2.5) Award criteria

Quality criterion - Name: Pricing / Weighting: 40

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2.14) Additional information

N/A

## **Section IV. Procedure**

## IV.1) Description

## IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: <u>2023/S 000-007709</u>

#### Section V. Award of contract

#### **Contract No**

001

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

1 October 2023

## V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

Neo People Management Ltd

Hall Drine, Church lane

St Ives

**TR26 3DZ** 

Country

**United Kingdom** 

NUTS code

• UKK3 - Cornwall and Isles of Scilly

The contractor is an SME

Yes

## V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £750,000

## **Section VI. Complementary information**

## VI.3) Additional information

(MT	Ref:229762)
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## VI.4) Procedures for review

#### VI.4.1) Review body

**Public Procurement Review Service** 

**Cabinet Office** 

London

**Email** 

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

**United Kingdom** 

Internet address

https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit

## VI.4.2) Body responsible for mediation procedures

Ted Wragg Multi Academy Trust

Tillhouse Road

Exeter

**EX5 7EE** 

Cou	intry

United Kingdom

## VI.4.4) Service from which information about the review procedure may be obtained

Ted Wragg Multi Academy Trust

Tillhouse Road

Exeter

EX5 7EE

Country

United Kingdom