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Contract

## **Provision of a Hosted HR System and Fully Managed Payroll Service**

Ted Wragg Trust

F03: Contract award notice

Notice identifier: 2023/S 000-028898

Procurement identifier (OCID): ocids-h6vhtk-03974d

Published 2 October 2023, 8:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ted Wragg Trust

Cranbrook Educational Campus

Cranbrook

EX5 7EE

#### **Email**

[sue.pym@tedwraggtrust.co.uk](mailto:sue.pym@tedwraggtrust.co.uk)

#### **Telephone**

+44 7385936378

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.tedwraggtrust.co.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43055](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43055)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Hosted HR System and Fully Managed Payroll Service

#### **II.1.2) Main CPV code**

- 79211110 - Payroll management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Trust is looking to procure Provision of a Hosted HR System and Fully Managed Payroll Service.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £750,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services
- 79414000 - Human resources management consultancy services
- 48450000 - Time accounting or human resources software package
- 79211110 - Payroll management services
- 72212450 - Time accounting or human resources software development services

#### **II.2.3) Place of performance**

NUTS codes

- UKK43 - Devon CC

Main site or place of performance

Cranbrook Education Campus

Tillhouse Road

Cranbrook

Exeter

EX5 7EE

#### **II.2.4) Description of the procurement**

Provider for the provision of a Hosted HR System and Fully Managed Payroll Service.

The Trust facilitates payroll and HR for 1,700 employees from 15 schools and the Trust's subsidiary company in various locations within the South West. HR, Payroll and Pensions are currently handled through the Midland I-Trent system. The contract expires on the 31 January 2024.

#### **II.2.5) Award criteria**

Quality criterion - Name: Pricing / Weighting: 40

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

N/A

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-007709](#)

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## **Section V. Award of contract**

### **Contract No**

001

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 October 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Neo People Management Ltd

Hall Drine, Church lane

St Ives

TR26 3DZ

Country

United Kingdom

NUTS code

- UKK3 - Cornwall and Isles of Scilly

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £750,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(MT Ref:229762)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

#### **VI.4.2) Body responsible for mediation procedures**

Ted Wragg Multi Academy Trust

Tillhouse Road

Exeter

EX5 7EE

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Ted Wragg Multi Academy Trust

Tillhouse Road

Exeter

EX5 7EE

Country

United Kingdom