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Tender

## **Leisure Centre Back Office Services**

Torridge District Council

F02: Contract notice

Notice identifier: 2021/S 000-028892

Procurement identifier (OCID): ocds-h6vhtk-02f84b

Published 19 November 2021, 10:33am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Torridge District Council

Riverbank House

Bideford

EX39 2QG

#### **Contact**

David Heyes

#### **Email**

[david.heyas@torridge.gov.uk](mailto:david.heyas@torridge.gov.uk)

#### **Telephone**

+44 1237428989

#### **Country**

United Kingdom

**NUTS code**

UKK - South West (England)

**Internet address(es)**

Main address

<http://www.torridge.gov.uk/>

Buyer's address

<http://www.torridge.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Leisure Centre Back Office Services

Reference number

DN574551

#### **II.1.2) Main CPV code**

- 92000000 - Recreational, cultural and sporting services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Torrige Council current contract with its Leisure Managing company 1610 ceases on the 31st March 2022. The Council has taken the decision to create a wholly owned company Active Torrige to operate its leisure facilities from 1st April 2022.

Active Torrige is seeking a partner to provide it with back office services, services to be provided detailed within the specification.

In the first instance Active Torrige is looking for a three year agreement with an option to extend for another years.

There are currently three leisure centres to be managed operated by Active Torrige, the current opening times are included within the specification: these opening hours may be relaxed.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

### **II.2.4) Description of the procurement**

Torrige Council current contract with its Leisure Managing company 1610 ceases on the 31st March 2022. The Council has taken the decision to create a wholly owned company Active Torrige to operate its leisure facilities from 1st April 2022.

Active Torrige is seeking a partner to provide it with back office services, services to be provided detailed within the specification.

In the first instance Active Torrige is looking for a three year agreement with an option to extend for another years.

There are currently three leisure centres to be managed operated by Active Torrige, the current opening times are included within the specification: these opening hours may be relaxed.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

In the first instance Active Torrige is looking for a three year agreement with an option to extend for another 2 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

7 January 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Torrige District Council

Riverbank House

Bideford

EX39 2QG

Email

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