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Tender

Leisure Centre Back Office Services

Torrridge District Council

F02: Contract notice

Notice identifier: 2021/S 000-028892

Procurement identifier (OCID): ocids-h6vhtk-02f84b

Published 19 November 2021, 10:33am

Section I: Contracting authority

I.1) Name and addresses

Torrridge District Council

Riverbank House

Bideford

EX39 2QG

Contact

David Heyes

Email

david.heyes@torridge.gov.uk

Telephone

+44 1237428989

Country

United Kingdom

NUTS code

UKK - South West (England)

Internet address(es)

Main address

<http://www.torridge.gov.uk/>

Buyer's address

<http://www.torridge.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Leisure Centre Back Office Services

Reference number

DN574551

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

Torridge Council current contract with its Leisure Managing company 1610 ceases on the 31st March 2022. The Council has taken the decision to create a wholly owned company Active Torridge to operate its leisure facilities from 1st April 2022.

Active Torridge is seeking a partner to provide it with back office services, services to be provided detailed within the specification.

In the first instance Active Torridge is looking for a three year agreement with an option to extend for another years.

There are currently three leisure centres to be managed operated by Active Torridge, the current opening times are included within the specification: these opening hours may be relaxed.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

Torridge Council current contract with its Leisure Managing company 1610 ceases on the 31st March 2022. The Council has taken the decision to create a wholly owned company Active Torridge to operate its leisure facilities from 1st April 2022.

Active Torridge is seeking a partner to provide it with back office services, services to be provided detailed within the specification.

In the first instance Active Torridge is looking for a three year agreement with an option to extend for another years.

There are currently three leisure centres to be managed operated by Active Torridge, the current opening times are included within the specification: these opening hours may be relaxed.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

In the first instance Active Torridge is looking for a three year agreement with an option to extend for another 2 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 January 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

7 January 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Torridge District Council

Riverbank House

Bideford

EX39 2QG

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United Kingdom