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Tender

## Stationery and Copier Paper

National Procurement Service (Welsh Government)

F02: Contract notice

Notice identifier: 2021/S 000-028827

Procurement identifier (OCID): ocds-h6vhtk-029870

Published 18 November 2021, 3:34pm

## Section I: Contracting authority

### I.1) Name and addresses

National Procurement Service (Welsh Government)

T'yr Afon, Bedwas Road

Caerphilly

CF83 8WT

### Email

[CommercialProcurement.PeopleCorporate@gov.wales](mailto:CommercialProcurement.PeopleCorporate@gov.wales)

### Country

United Kingdom

### NUTS code

UKL - Wales

### Internet address(es)

Main address

<http://npswales.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA27760](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA27760)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Other activity

National Contracting Body

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Stationery and Copier Paper

Reference number

NPS-CS-111-21

#### **II.1.2) Main CPV code**

- 30192700 - Stationery

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The National Procurement Service (NPS) on behalf of the Welsh Public Sector wishes to establish a Framework Agreement for the supply of Stationery and Copier Paper(NPS-CS-111-21) products to be supplied include but are not limited to:

Notebooks and writing pads

Pens

Labels

Document presentation products

Envelopes

Filing products

Paper

#### **II.1.5) Estimated total value**

Value excluding VAT: £20,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 30192700 - Stationery
- 30199000 - Paper stationery and other items
- 30197643 - Photocopier paper
- 30192000 - Office supplies

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

### **II.2.4) Description of the procurement**

The National Procurement Service (NPS) on behalf of the Welsh Public Sector wishes to establish a Framework Agreement for the supply of Stationery and Copier Paper (NPS-CS-111-21). This Framework will be awarded to a sole Supplier for delivery across Wales.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £20,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

**IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-020236](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 December 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

20 December 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Over 73 public sector organisation in Wales have committed to the NPS in principle, including all Local Authorities, NHS bodies, Welsh Government, Welsh Government Sponsored Bodies, the Police, Fire and Rescue Services, Higher and Further Education.

In accordance with Regulation 33(5) of the Public Contracts Regulations 2015 (as amended), these procedures for awarding call-off contracts under the framework may be applied only between the contracting authorities clearly identified in the tender documentation.

A copy of this list has been uploaded in the suppliers attachment area of the ITT at the time the notice was published to ensure compliance with the requirements of the Public Contracts Regulations.

The Welsh Ministers (NPS) will not be liable for any bidder costs arising from the non award of the framework.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at  
[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=115812](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=115812)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

As detailed in the ITT

(WA Ref:115812)

The buyer considers that this contract is suitable for consortia.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

##### **VI.4.4) Service from which information about the review procedure may be obtained**

National Procurement Service

T'yr Afon, Bedwas Road

Caerphilly

CF83 8WT

Email

[CommercialProcurement.PeopleCorporate@gov.wales](mailto:CommercialProcurement.PeopleCorporate@gov.wales)

Country

United Kingdom