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Tender

Independent Advocacy

West Lothian Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2021/S 000-028764

Procurement identifier (OCID): ocids-h6vhtk-02f7cb

Published 18 November 2021, 8:54am

Section I: Contracting authority

I.1) Name and addresses

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Contact

Gillian Bennett

Email

gillian.bennett@westlothian.gov.uk

Fax

+44 1506281325

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<http://www.westlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Independent Advocacy

Reference number

CC11441/CC11443

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

CC11441 Independent Advocacy for adults with learning disability and/or Autism Spectrum Disorder and

CC11443 Independent Advocacy for older adults (over 65) and/or adults with a physical disability.

II.1.5) Estimated total value

Value excluding VAT: £1,282,496

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 and Lot 2 may be awarded to the same supplier.

II.2) Description

II.2.1) Title

CC11441 Independent Advocacy for adults with learning disability and/or Autism Spectrum Disorder

Lot No

1

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

West Lothian

II.2.4) Description of the procurement

Independent Advocacy for adults with learning disability and/or Autism Spectrum Disorder.

II.2.6) Estimated value

Value excluding VAT: £513,176

II.2.7) Duration of the contract or the framework agreement

Start date

1 April 2022

End date

31 March 2026

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

CC11443 Independent Advocacy for older adults (over 65) and/or adults with a physical disability.

Lot No

2

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

West Lothian

II.2.4) Description of the procurement

Independent Advocacy for older adults (over 65) and/or adults with a physical disability including acquired brain injury.

II.2.6) Estimated value

Value excluding VAT: £769,320

II.2.7) Duration of the contract or the framework agreement

Start date

1 April 2022

End date

31 March 2026

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

The approach to this tender is Light Touch under regulations 74 - 76 of the Public Contracts (Scotland) Regulations 2015. It is Open to any bidder.

Full specification is included in the ITT.

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

All Advocates must be fully qualified

III.2.2) Contract performance conditions

It is a mandatory requirement of the contract that the provider is a full member of the Scottish Independent Advocacy Alliance (SIAA).

The service must be provided under the principals set out in the SIAA guidance.

Reference to the relevant law, regulation or administrative provision:

Principles and standards for independent advocacy were published by the Scottish Independent Advocacy Alliance in 2008 and updated 2019 and by the Scottish Government in its Guide for Commissioners in 2013. They underpin the service to be provided.

The legislation that underpins advocacy services includes:

- Mental Health (Care and Treatment) (Scotland) Act 2003
- Adults with Incapacity (Scotland) Act 2000

- Adult Support and Protection (Scotland) Act 2007
- Equalities Act 2010
- Human Rights Act 1998
- National Health & Social Care Standards 2017
- Social Care (Self-directed Support) (Scotland) Act 2013
- The Carers (Scotland) Act 2016.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

IV.1.11) Main features of the award procedure

Award Criteria: Quality Weighting 100%

Full details are contained in the ITT.

Bidders can bid for one or both Lot 1 and Lot 2. One supplier will be awarded on each Lot. It is possible for the same supplier to win both Lots.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 December 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

A non-evaluated Community Benefits Question is contained in the ITT.

Police Scotland Checks may be carried out as per the ITT.

Dunn & Bradstreet checks may be carried out as part of the Financial checks.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20067.

For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Non Evaluated Community Benefits:

Community Benefits proposals will not form part of the award criteria and will not be evaluated but any offered will become contractual obligations. For further procurement information visit the link below.

<http://www.westlothian.gov.uk/article/2023/Doing-Business-With-The-Council>

(SC Ref:672917)

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court and Justice of the Peace Court

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/livingston-sheriff-court-and-justice-of-the-peace-court>