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Tender

Static Guarding Services for DWP in South Holland, Boston & Kings Lynn

Borough Council of King's Lynn & West Norfolk
Boston Borough Council
South Holland District Council

F02: Contract notice

Notice identifier: 2022/S 000-028756

Procurement identifier (OCID): ocds-h6vhtk-037536

Published 12 October 2022, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

Email

procurementtenders@west-norfolk.gov.uk

Telephone

+44 1553616200

Country

United Kingdom

Region code

UKH16 - North and West Norfolk

National registration number

E07000146

Internet address(es)

Main address

<https://www.west-norfolk.gov.uk>

Buyer's address

<https://www.west-norfolk.gov.uk>

I.1) Name and addresses

Boston Borough Council

Municipal Buildings, West Street

Boston

PE21 8QR

Email

info@boston.gov.uk

Country

United Kingdom

Region code

UKF3 - Lincolnshire

Internet address(es)

Main address

<https://www.boston.gov.uk/>

I.1) Name and addresses

South Holland District Council

Council Offices, Priory Road

Spalding

PE11 2XE

Email

info@sholland.gov.uk

Country

United Kingdom

Region code

UKF3 - Lincolnshire

Internet address(es)

Main address

<https://www.sholland.gov.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Guard-services./TXJ7T9B5D9>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Other activity

Static Guard Services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Static Guarding Services for DWP in South Holland, Boston & Kings Lynn

Reference number

BCKLWN243

II.1.2) Main CPV code

- 79713000 - Guard services

II.1.3) Type of contract

Services

II.1.4) Short description

Boston Borough Council, the Borough Council of Kings Lynn and West Norfolk and South Holland District Council each intend to let a contract for the supply of static guarding services at the Municipal Buildings in Boston, Kings Court in Kings Lynn, and at the Council Offices in Spalding respectively. At all three locations, the Department of Work and Pensions (DWP) have moved their local Job Centre and back-office staff into the Council offices and the main purpose of the contracts will be to provide a Customer Care service to visitors to the DWP and Council teams.

II.1.5) Estimated total value

Value excluding VAT: £1,085,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Static Guarding Services for DWP at Boston Borough Council

Lot No

1

II.2.2) Additional CPV code(s)

- 79713000 - Guard services

II.2.3) Place of performance

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

Lincolnshire

II.2.4) Description of the procurement

Boston Borough Council, intend to let a contract for the supply of static guarding services at the Municipal Buildings in Boston, the Department of Work and Pensions (DWP) have moved their local Job Centre and back-office staff into the Council offices and the main purpose of the contract will be to provide a Customer Care service to visitors to the DWP and Council teams.

II.2.5) Award criteria

Quality criterion - Name: Contract Implementation Plan and Management Structure / Weighting: 10

Quality criterion - Name: Absentee Arrangements / Weighting: 20

Quality criterion - Name: Complaints Procedure / Weighting: 10

Quality criterion - Name: Local Labour Profile / Weighting: 10

Quality criterion - Name: Example Monthly Progress Reports / Weighting: 5

Cost criterion - Name: Estimated Annual Cost / Weighting: 45

II.2.6) Estimated value

Value excluding VAT: £502,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will run for an initial three-year period and there will be provision for the Council to offer an extension of up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/TXJ7T9B5D9>

II.2) Description

II.2.1) Title

Static Guard Service for DWP in Kings Lynn

Lot No

2

II.2.2) Additional CPV code(s)

- 79713000 - Guard services

II.2.3) Place of performance

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

II.2.4) Description of the procurement

The Borough Council of Kings Lynn and West Norfolk, intend to let a contract for the supply of static guarding services at Kings Court in Kings Lynn. The Department of Work and Pensions (DWP) have moved their local Job Centre and back-office staff into the Council offices and the main purpose of the contracts will be to provide a Customer Care service to visitors to the DWP and Council teams.

II.2.5) Award criteria

Quality criterion - Name: Contract Implementation Plan and Management Structure / Weighting: 10

Quality criterion - Name: Absentee Arrangements / Weighting: 20

Quality criterion - Name: Complaints Procedure / Weighting: 10

Quality criterion - Name: Local Labour Profile / Weighting: 10

Quality criterion - Name: Example Monthly Progress Reports / Weighting: 5

Cost criterion - Name: Estimated Annual Cost / Weighting: 45

II.2.6) Estimated value

Value excluding VAT: £439,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract is expected to run for an initial three-year period. There will be provision for the Council to offer an extension of up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Static Guarding Service for DWP at South Holland

Lot No

3

II.2.2) Additional CPV code(s)

- 79713000 - Guard services

II.2.3) Place of performance

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

Lincolnshire

II.2.4) Description of the procurement

South Holland District Council intend to let a contract for the supply of static guarding services at the Council Offices in Spalding. The Department of Work and Pensions (DWP) have moved their local Job Centre and back office staff into the Council offices and the main purpose of the contracts will be to provide a Customer Care service to visitors to the DWP and Council teams.

II.2.5) Award criteria

Quality criterion - Name: Contract Implementation Plan and Management Structure / Weighting: 10

Quality criterion - Name: Absentee Arrangements / Weighting: 20

Quality criterion - Name: Complaints Procedure / Weighting: 10

Quality criterion - Name: Local Labour Profile / Weighting: 10

Quality criterion - Name: Example Monthly Progress Reports / Weighting: 5

Cost criterion - Name: Estimated Annual Cost / Weighting: 45

II.2.6) Estimated value

Value excluding VAT: £144,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will commence on the dates mentioned in the table above and run for an initial three-year period. There will be provision for the Council to offer an extension of up to a further two years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

16 November 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: A few months prior to expiry of the contract (s).

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Guard-services./TXJ7T9B5D9>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/TXJ7T9B5D9>

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VI.4) Procedures for review

VI.4.1) Review body

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

Kings Lynn

PE30 1EX

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procurementtenders@West-Norfolk.gov.uk

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+44 1553616200

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