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Tender

## **Finance, HR/Payroll Systems and Associated Services**

London Metropolitan University

F02: Contract notice

Notice identifier: 2022/S 000-028744

Procurement identifier (OCID): ocds-h6vhtk-03752f

Published 12 October 2022, 4:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Metropolitan University

166 Holloway Road

London

N7 8DB

#### **Contact**

Ms Chidano Banda

#### **Email**

[c.banda@londonmet.ac.uk](mailto:c.banda@londonmet.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI - London

### **Internet address(es)**

Main address

[www.londonmet.ac.uk/about/procurement](http://www.londonmet.ac.uk/about/procurement)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/londonmetuni>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/londonmetuni>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/londonmetuni>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Finance, HR/Payroll Systems and Associated Services

Reference number

LMU2022-1516

#### **II.1.2) Main CPV code**

- 48451000 - Enterprise resource planning software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The requirement consists of Lots: Lot 1 - Finance system Lot 2 - HR and Payroll Lot 3 - Enterprise Combinations of Finance, HR/Payroll Systems and Associated Services  
Tenderers may apply for any or all Lots. London Met reserves the right to award contracts against any Lot.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

The requirement consists of Lots: Lot 1 - Finance system Lot 2 - HR and Payroll Lot 3 - Enterprise Combinations of Finance, HR/Payroll Systems and Associated Services

Lot No

Finance System

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

The requirement consists of Lots: Lot 1 - Finance system Lot 2 - HR & Payroll Lot 3 - Enterprise Combinations of Finance, HR/Payroll Systems and Associated Services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

n/a

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2

Lot No

HR and Payroll

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

London UK

### **II.2.4) Description of the procurement**

HR and Payroll

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 November 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

Country

United Kingdom