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Tender

# **Legal Case Management System**

The Council of the Borough of Kirklees

F02: Contract notice

Notice identifier: 2021/S 000-028726

Procurement identifier (OCID): ocds-h6vhtk-02f7a5

Published 17 November 2021, 3:40pm

# **Section I: Contracting authority**

# I.1) Name and addresses

The Council of the Borough of Kirklees

Town Hall, Ramsden Street,

Huddersfield

HD1 2TA

#### Contact

John Chapman

#### **Email**

John.Chapman@Kirklees.gov.uk

#### **Telephone**

+44 1484221000

### Country

**United Kingdom** 

**NUTS** code

UKE44 - Calderdale and Kirklees

**National registration number** 

GB184352457

Internet address(es)

Main address

http://www.kirklees.gov.uk

Buyer's address

https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104104

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfg/rwlentrance\_s.asp?PID=40153&B=UK

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlentrance\_s.asp?PID=40153&B=UK

Tenders or requests to participate must be submitted to the above-mentioned address

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

### II.1.1) Title

Legal Case Management System

Reference number

KMCIT-133

#### II.1.2) Main CPV code

• 48000000 - Software package and information systems

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

The Council is seeking to procure an internally hosted/on-premise hosted Legal Case Management System solution for an initial operational period of 5 years (plus implementation).

The contract will continue for up to a further 5 years with annual break clauses in place after the initial 5-year period.

#### II.1.5) Estimated total value

Value excluding VAT: £300,000

#### II.1.6) Information about lots

This contract is divided into lots: No

# II.2) Description

#### II.2.2) Additional CPV code(s)

• 48000000 - Software package and information systems

#### II.2.3) Place of performance

**NUTS** codes

• UKE44 - Calderdale and Kirklees

Main site or place of performance

Kirklees, West Yorkshire, UK

#### II.2.4) Description of the procurement

The Council is seeking to procure an internally hosted/on-premise hosted Legal Case Management System solution for an initial operational period of 5 years (plus implementation).

The contract will continue for up to a further 5 years with annual break clauses in place after the initial 5-year period.

Full requirements included within the procurement documents.

### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 75

Price - Weighting: 25

#### II.2.6) Estimated value

Value excluding VAT: £300,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

123

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# II.2.14) Additional information

This exercise is an open procedure in accordance with the requirements under Regulation 27 of the Public Contracts Regulations 2015 (SI 2015/102) for the purpose of procuring the

Goods described in the procurement documents

# Section III. Legal, economic, financial and technical information

### III.1) Conditions for participation

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

# Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 December 2021

Local time

1:00pm

## IV.2.4) Languages in which tenders or requests to participate may be submitted

English

### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

## IV.2.7) Conditions for opening of tenders

Date

17 December 2021

Local time

1:00pm

# **Section VI. Complementary information**

### VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

N/A

Country

**United Kingdom** 

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

In accordance with Regulation 86 (Notices of decisions to award a contract or conclude a framework), Regulation 87 (Standstill periods) and Chapter 6 (Applications to Court) of the Public Contracts Regulations 2015 (SI 2015/102), the contracting authority will incorporate a minimum ten (10) calendar day standstill period at the point that information on the award of the Contract is communicated to economic operators. This period allows any unsuccessful economic operator(s) to seek further debriefing from the contracting authority before the award of the Contract to the successful economic operators. Such additional information should be requested from the address at Sections I.1 and I.3 of this Notice above. If an appeal regarding the award of the Contract has not been successfully resolved, then the Public Contracts Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be started within thirty (30) days beginning with the date when the aggrieved party first knew or sought to have grounds for starting the proceedings had arisen. The Court may extend

the time limited for starting proceedings where the Court considers that there is a good reason for doing so, but not so as to permit proceedings to be started more than three (3) months after that date. Where the Contract has not been awarded, the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If however the Contract has been awarded, the Court may only award damages or, where the contract award procedures have not been followed correctly, declare the Contract to be ineffective.