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Tender

## **RES/TR/Bike Servicing, Maintenance and Training Framework**

Bristol City Council

F02: Contract notice

Notice identifier: 2023/S 000-028696

Procurement identifier (OCID): ocds-h6vhtk-040666

Published 28 September 2023, 4:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bristol City Council

City Hall, College Green

Bristol

BS1 5TR

#### **Contact**

Ms Caroline Bennet-Clark

#### **Email**

[Caroline.bennet-clark@bristol.gov.uk](mailto:Caroline.bennet-clark@bristol.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

<https://www.bristol.gov.uk/>

Buyer's address

<https://www.bristol.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=aa9b4f53-9215-ee11-8123-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=aa9b4f53-9215-ee11-8123-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

RES/TR/Bike Servicing, Maintenance and Training Framework

Reference number

DN617594

#### **II.1.2) Main CPV code**

- 50000000 - Repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We are looking to establish a framework agreement with multiple suppliers to deliver various bicycle maintenance services in several local authority areas in the West of England. Services will include;

- The provision of a 'Dr Bike' service - pop-up stations for members of the public to get their bike serviced and safety checked. These are delivered within the community and on site at companies for their employees and provide mobile Dr Bikes that can be serviced at home or workplace
- The delivery of bike maintenance training courses
- The maintenance and servicing of Council-owned loan and pool bikes and ecargo bikes

The above services may be required for both manual and electronic bikes.

The local authorities that plan to use this framework are:

- Bristol City Council
- Bath and North East Somerset Council
- South Gloucestershire Council

- North Somerset Council

Suppliers can bid for one or more 'Lots' (type of service/bike) across one or more geographical areas. We anticipate having at least one supplier, and up to a maximum of 3 suppliers, for every Lot/area. Call-off contracts will be established using a ranking system, with the ability to direct award contracts to the highest scoring supplier for each Lot/area.

Where additional bike-related services are required that are not included in the set Lots, mini competitions can be run across all suppliers to establish a call-off contract.

#### **II.1.5) Estimated total value**

Value excluding VAT: £580,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1: Dr Bike – Community & Business

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles

#### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Lot 1: Dr Bike – Community & Business

To offer basic bicycle repairs and tune-ups to encourage people to use their old bikes again and to improve road safety. This focuses on encouraging lapsed cyclists to start

cycling again with the confidence that their old bike has been given a thorough safety check and basic service by experienced cycle mechanics. All tools and equipment must be provided. Lot 1 will be delivered at local business premises or community groups, as arranged with the relevant Council.

#### **II.2.5) Award criteria**

Quality criterion - Name: Social Value / Weighting: 20

Price - Weighting: 80

#### **II.2.6) Estimated value**

Value excluding VAT: £50,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 renewal of up to 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2: Dr Bike - Bike Shop Service

Lot No

2

**II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles

**II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

**II.2.4) Description of the procurement**

Lot 2: Dr Bike - Bike Shop Service

Description as for Lot 1, but Lot 2 will be delivered on the supplier's premises, i.e. at a bike shop. Suppliers for this Lot must have their own registered premises.

**II.2.5) Award criteria**

Quality criterion - Name: Social Value / Weighting: 20

Price - Weighting: 80

**II.2.6) Estimated value**

Value excluding VAT: £10,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 extension option of up to 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3: Dr Bike – At Home

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles

### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

### **II.2.4) Description of the procurement**

Lot 3: Dr Bike – At Home

Description as for Lot 1, but Lot 3 will be delivered at the bike owner's home or work address, likely by a mobile mechanic.

### **II.2.5) Award criteria**

Quality criterion - Name: Social Value / Weighting: 20

Price - Weighting: 80

### **II.2.6) Estimated value**

Value excluding VAT: £10,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 extension option of up to 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4: Bike Maintenance Training Courses

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles

### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Lot 4: Bike Maintenance Training Courses

Maintenance and simple repair demonstrations will be provided. Demonstrations will focus on basic skills, such as how to fix a puncture and how to adjust brakes & gears. It is intended that the demonstrations will be made available to specific customers, such as employees at workplaces and community groups. This Lot intends to support new and existing cyclists to ride more safely, through provision of a service to encourage people to make sure their bikes are well maintained.

#### **II.2.5) Award criteria**

Quality criterion - Name: Social Value / Weighting: 20

Price - Weighting: 80

#### **II.2.6) Estimated value**

Value excluding VAT: £25,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 extension option of up to 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5: Servicing of Public Loan Bike Fleet (non-electric bikes only)

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles

### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

### **II.2.4) Description of the procurement**

Lot 5: Servicing of Public Loan Bike Fleet (non-electric bikes only)

This Lot is for the servicing and maintenance of Bristol City Council's Loan Bike Fleet. Bristol City Council provide bicycles for use by individuals that live, work or study in the region, to enable individuals to trial cycling before they purchase their own bike through the Public Loan Bike fleet. The bicycles are loaned out for a month and include necessary accessories to simplify the process, with the goal being a 'try before you buy' approach that leads to the individual purchasing their own bike separately after finishing the loan.

### **II.2.5) Award criteria**

Quality criterion - Name: Social Value / Weighting: 20

Price - Weighting: 80

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 extension option of up to 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6: Servicing of eBikes for the Business Pool and Public Loan Bike fleets (electric bikes only)

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles

### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Lot 6: Servicing of eBikes for the Business Pool and Public Loan Bike fleets (electric bikes only)

Servicing of Bristol's Public Loan Bike fleet as per Lot 5 description, but for electric bikes. This Lot also includes servicing of the Business Pool bikes which are all electric. Business Pool bikes are for use by businesses for on-site visits, meetings and other in-work travel, to reduce the number of journeys made by single occupancy vehicles. These bikes are loaned out for six months. Similarly, to the public loan bike fleet, the goal is then for businesses to go on to purchase a bike for this use.

#### **II.2.5) Award criteria**

Quality criterion - Name: Social Value / Weighting: 20

Price - Weighting: 80

#### **II.2.6) Estimated value**

Value excluding VAT: £20,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 extension option of up to 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 7: Servicing of eCargo Bikes (electric bikes only)

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles

### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

### **II.2.4) Description of the procurement**

Lot 7: Servicing of eCargo Bikes (electric bikes only)

Servicing of the eCargo bikes which are all electric. The eCargo bikes are for use by businesses on site visits, meetings and other in-work travel, to reduce the number of journeys made by single occupancy vehicles. These bikes are loaned out for up to three months. Similarly to the public loan bike fleet, the goal is then for businesses to go on to purchase a bike for this use.

### **II.2.5) Award criteria**

Quality criterion - Name: Social Value / Weighting: 20

Price - Weighting: 80

### **II.2.6) Estimated value**

Value excluding VAT: £10,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 extension option of up to 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 8: Further Competition – all suppliers

Lot No

8

#### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles

#### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

#### **II.2.4) Description of the procurement**

All Framework Suppliers for the relevant local authority area must be invited to quote,

unless prior consultation establishes that some suppliers are unable to deliver the requirement. This Lot is for any bike-related service/supply within the general scope of this specification, that hasn't been included in the Pricing Schedule. For example this might include replacement bike purchases; multiple-lot further competitions; out of area travel; cycle skills and training outside of the Dr Bike courses; bike reconditioning; provision of spare parts/cycle safety equipment etc.

A further competition is a process to re-open competition under the framework and is intended to secure formal quotations from some or all of the suppliers, tailored to their specific requirements. It also offers a way to test and demonstrate value for money.

No formal response is required from suppliers bidding for a place on Lot 8. All suppliers who achieve a Rank 1-3 place for any Lot will be included. The buyer will issue their own further competition tender documents describing the requirements and detailing the evaluation criteria and weightings that will be used. Scored quality questions can be asked at this stage if required, as can Social Value questions, which may be specific to the geographical area procuring. The largest portion of marks must remain as Price, in keeping with the overarching Framework Agreement.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £50,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1 extension option of up to 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 October 2023

Local time

12:00pm

Information about authorised persons and opening procedure

The tender will be opened via ProContract by a member of Bristol City Council's

Procurement and Contract Management Service following the tender deadline.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Bristol Magistrates Court

Bristol

Country

United Kingdom