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Tender

Managing operator at South Suffolk Business Centre

Babergh And MidSuffolk District Councils

F02: Contract notice

Notice identifier: 2023/S 000-028688

Procurement identifier (OCID): ocds-h6vhtk-040662

Published 28 September 2023, 4:45pm

Section I: Contracting authority

I.1) Name and addresses

Babergh And MidSuffolk District Councils

Endeavour House, 8 Russell Road

Ipswich

IP1 2BX

Contact

Simon Jackson-Brown

Email

simon.jackson-brown@baberghmidsuffolk.gov.uk

Telephone

+44 1449724592

Country

United Kingdom

NUTS code

UKH14 - Suffolk

Internet address(es)

Main address

www.suffolksourcing.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.suffolksourcing.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Managing operator at South Suffolk Business Centre

Reference number

28092023-482

II.1.2) Main CPV code

- 79993000 - Building and facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

Market TestBMSDC are approaching the market in order to see if there is interest from suppliers for Managing operator at South Suffolk Business Centre. We are looking to build a tender model and we are seeking expression's of interest from suppliers. The South Suffolk Business Centre is a business centre situated in Sudbury. We are looking to propose in the future tender a 2 year contract with the option of 3 year contract extensions. Business Centre owned by the Council. The Council pay the Management Company an amount of £50,000.00 + VAT (s/t CPI increases) to cover the landlords' responsibilities – these include collect the rents from the tenants, and the service charge and carry out the maintenance. The Requirements of the operator for South Suffolk Business Centre are To strengthen small business and encourage new businesses, helping develop economic activity within the area and diversify the local economy by providing independent, confidential, impartial business

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79993000 - Building and facilities management services

- 79990000 - Miscellaneous business-related services
- 79993100 - Facilities management services
- 79410000 - Business and management consultancy services
- 79900000 - Miscellaneous business and business-related services

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

II.2.4) Description of the procurement

Market TestBMSDC are approaching the market in order to see if there is interest from suppliers for Managing operator at South Suffolk Business Centre. We are looking to build a tender model and we are seeking expression's of interest from suppliers. The South Suffolk Business Centre is a business centre situated in Sudbury. We are looking to propose in the future tender a 2 year contract with the option of 3 year contract extensions. Business Centre owned by the Council. The Council pay the Management Company an amount of £50,000.00 + VAT (s/t CPI increases) to cover the landlords' responsibilities – these include collect the rents from the tenants, and the service charge and carry out the maintenance. The Requirements of the operator for South Suffolk Business Centre are To strengthen small business and encourage new businesses, helping develop economic activity within the area and diversify the local economy by providing independent, confidential, impartial business advice, training and access to finance. To provide a high-quality managed workspace and supportive environment in which new and existing small businesses can grow and develop. To play a significant role in encouraging enterprise and assisting with long term economic sustainability and growth, through the design, development and delivery of our products and services. Provision of meeting space and virtual tenancy services designed to support small and growing businesses. There is a management fee, occupancy is currently at 70%. which is what the new operator would be needed to agree to. We are at this stage looking to review the market and gain a list of suppliers we will be able to inform of the ITT being published. We would ask any interested parties to register a expression of interest. To express your interest please visit www.suffolksourcing.uk where you will be able to register and then express your interest in the opportunity.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 October 2023

Local time

12:00pm

Place

Market Test. We require only a expression of interest,

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

VI.3) Additional information

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VI.4) Procedures for review

VI.4.1) Review body

Barbegh And Mid Suffolk District Councils

Ipswich

Country

United Kingdom

