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Tender

## Local Risk Management and Incident Reporting System

North East London NHS Foundation Trust

F01: Prior information notice

Call for competition

Notice identifier: 2024/S 000-028658

Procurement identifier (OCID): ocds-h6vhtk-0498e3

Published 6 September 2024, 4:06pm

### Section I: Contracting authority

#### I.1) Name and addresses

North East London NHS Foundation Trust

CEME Centre - West Wing, Marsh Way

Essex

RM13 8GQ

#### Contact

Owais Aslam Parvaiz

#### Email

[procurement@nelft.nhs.uk](mailto:procurement@nelft.nhs.uk)

#### Country

United Kingdom

#### Region code

UKI52 - Barking & Dagenham and Havering

**Internet address(es)**

Main address

<https://www.nelft.nhs.uk>

Buyer's address

<https://www.nelft.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Local Risk Management and Incident Reporting System

#### II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

North London Mental Health Partnership (NLMHP) is publishing a PIN which serves as a call for competition for Risk Management and Incident Reporting System or software solutions.

Barnet Enfield and Haringey Mental Health NHS Trust (BEH) and Camden & Islington (C&I) NHS Foundation Trust are currently working in a partnership model as the North London Mental Health Partnership (NLMHP) with approximately 9,000 employees. The NLMHP is looking to be a single, new organisation, subject to National approval, expected to take place on 1st November 2024. Potential suppliers will be informed of any changes throughout the procurement process.

Suppliers must submit responses via the Atamis portal. Late submissions will not be accepted.

Suppliers are required to view the ITT Stage 1 SQ Documents on 06/09/2024 by registering on Atamis, if not already, by using the link: <https://health-family.force.com/s>Welcome>

Please contact atamis support at [support-health@atamis.co.uk](mailto:support-health@atamis.co.uk) if you have any issues registering. Once register, please search for the atamis reference "C289924" to access the opportunity and self invite to review the ITT Stage 1 Documents to submit your responses.

#### II.1.6) Information about lots

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48180000 - Medical software package

### **II.2.3) Place of performance**

NUTS codes

- UKI52 - Barking & Dagenham and Havering

### **II.2.4) Description of the procurement**

This procurement is being conducted using a two-stage restricted procedure in accordance with the Public Contracts Regulations 2015 (PCR 2015).

Stage 1 (Current Stage): This is the selection stage where we assess the capability, capacity, and experience of potential suppliers. Suppliers are required to complete this Selection Questionnaire, which will be evaluated on a pass/fail basis against the criteria set out in this document.

Stage 2 (Invitation to Tender): Suppliers who successfully pass Stage 1 will be invited to participate in Stage 2. In this stage, qualified suppliers will receive detailed specifications and will be asked to submit full tenders. These tenders will be evaluated based on a combination of quality and price factors, which will be fully explained in the Stage 2 documentation.

This FTS Restricted Stage 1 document provides a detailed statement of the context, scope and objectives for the procurement of A Digital Local Risk Management and Incident Reporting System that will meet the Trust's business requirements and aligns itself to the Partnership Strategy.

The document outlines Local Risk Management and Incident Reporting System specifications with functionality requirements Excel sheet in Appendix A Functionality Requirements Sheet PIN, followed by supplier overview, Timetable and next steps.

Timelines:

06/09/2024 - Publication of the PIN Issuing Stage 1 ITT SQ Document

18/09/2024 - Deadline for Submission of FTS Restricted Stage 1 response

23/09/2024 - Stage 2 ITT Publish

31/10/2024 - Stage 2 ITT Response Deadline

31/08/2025 - Target Go Live Date

The Stage 2 timelines are tentative and might change.

## **II.2.5) Award criteria**

Price

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2025

End date

31 August 2030

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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# **Section III. Legal, economic, financial and technical information**

## **III.1) Conditions for participation**

### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As specified in the procurement documents

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

As specified in the procurement documents

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

As specified in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

18 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.5) Scheduled date for start of award procedures**

23 September 2024

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Suppliers must submit responses via the Atamis portal. Late submissions will not be accepted.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court and Court of Appeal of England and Wales

Strand

London

WC2A 2LL

Email

[internationalrelationsrjudicialoffice@judiciary.uk](mailto:internationalrelationsrjudicialoffice@judiciary.uk)

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>