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Contract

## **Choice Based Letting Software**

East Suffolk Council  
Babergh District Council

F03: Contract award notice

Notice identifier: 2022/S 000-028657

Procurement identifier (OCID): ocds-h6vhtk-02cb3d

Published 12 October 2022, 11:16am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Suffolk Council

Riverside, 4 Canning Road

Lowestoft

NR33 0EQ

#### **Contact**

Procurement

#### **Email**

[mark.fisher@eastsuffolk.gov.uk](mailto:mark.fisher@eastsuffolk.gov.uk)

#### **Telephone**

+44 1502523671

#### **Country**

United Kingdom

**NUTS code**

UKH - East of England

**Internet address(es)**

Main address

<http://eastsuffolk.gov.uk>

**I.1) Name and addresses**

Babergh District Council

Endeavour House, 8 Russell Road, Ipswich, IP1 2BX

Ipswich

**Email**

[procurement@eastsuffolk.gov.uk](mailto:procurement@eastsuffolk.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

<http://www.midsuffolk.gov.uk>

**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Choice Based Letting Software

Reference number

2113-TEN-O

#### **II.1.2) Main CPV code**

- 72212210 - Networking software development services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Gateway to Homechoice is made up of a group of seven local authorities within the Gateway partnership as below: 1. Babergh District Council 2. Braintree District Council 3. Colchester Borough Council 4. East Suffolk Council 5. Ipswich Borough Council 6. Maldon District Council 7. Mid Suffolk District Council The partnership is looking to reprocur its IT system and will need an integrated housing register, choice-based lettings and homelessness system with the following requirements: • Unlimited number of licences available/users of the system • Online registration and housing register application process • Ability for applicants to view and edit their housing register information • Document upload facility for applicants to provide verification documents • Secure customer portal where customers can access their account • Built-in logic so that the system determines Band and bedroom need taken from the Gateway Allocations policy • Built-in logic for shortlisting - a dyna

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £532,500

### **II.2) Description**

**II.2.2) Additional CPV code(s)**

- 72212210 - Networking software development services

**II.2.3) Place of performance**

NUTS codes

- UKH - East of England

**II.2.4) Description of the procurement**

Gateway to Homechoice is made up of a group of seven local authorities within the Gateway partnership as below: 1. Babergh District Council 2. Braintree District Council 3. Colchester Borough Council 4. East Suffolk Council 5. Ipswich Borough Council 6. Maldon District Council 7. Mid Suffolk District Council The partnership is looking to reprocur its IT system and will need an integrated housing register, choice-based lettings and homelessness system with the following requirements: • Unlimited number of licences available/users of the system • Online registration and housing register application process • Ability for applicants to view and edit their housing register information • Document upload facility for applicants to provide verification documents • Secure customer portal where customers can access their account • Built-in logic so that the system determines Band and bedroom need taken from the Gateway Allocations policy • Built-in logic for shortlisting - a dynamic shortlisting whereby the system shortlists properties based on the Allocations policy and a • Homelessness module which links to the housing register module and also adheres to the data collection requirements set by the Ministry of Housing, Communities and Local Government • Customisable Enhanced Housing Options wizard • Complete data migration from existing system(s) into the software provided will be required as part of implementation There are also approximately 40 housing providers that use the system to advertise their void properties and to shortlist applicants and allocate their properties. Whilst this is a joint procurement, contracts will be held with each member of the group separately.

**II.2.5) Award criteria**

Price

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-017359](#)

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## **Section V. Award of contract**

### **Contract No**

2113-TEN-O

### **Title**

Gateway to Homechoice: Choice Based Letting Software

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 October 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Civica UK Limited

Castlegate House, Castlegate Drive, Dudley, West Midlands, DY1 4TD

Dudley

DY1 4TD

Country

United Kingdom

NUTS code

- UKG3 - West Midlands

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £400,000

Total value of the contract/lot: £532,500

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## Section VI. Complementary information

### VI.4) Procedures for review

#### VI.4.1) Review body

East Suffolk Council

Woodbridge

IP12 1RT

Email

[procurement@eastsuffolk.gov.uk](mailto:procurement@eastsuffolk.gov.uk)

Country

United Kingdom

Internet address

[www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)