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Tender

Security Services - RAF Museum

Royal Air Force Museum

F02: Contract notice

Notice identifier: 2023/S 000-028610

Procurement identifier (OCID): ocids-h6vhtk-040604

Published 28 September 2023, 12:25pm

Section I: Contracting authority

I.1) Name and addresses

Royal Air Force Museum

Royal Air Force Museum

London

NW9 5LL

Contact

John Sugg

Email

john.sugg@rafmuseum.org

Telephone

+44 7813124075

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.rafmuseum.org.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43210

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/7c604f6e-fb2b-4148-85f0-dc4658d1ad9c>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.mytenders.co.uk

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Other activity

Security services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Security Services - RAF Museum

Reference number

RAFM SEC23

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

The Royal Air Force Museum requires a security services partner to provide security services across its estate at:

Hendon - Public Museum and supporting Back of House accommodation on a 19 acre site with 26,140m² of internal accommodation

Cosford - Public Museum and supporting back of house accommodation on a 22 acre site with 20,709m² of internal accommodation

II.1.5) Estimated total value

Value excluding VAT: £735,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKI71 - Barnet

II.2.4) Description of the procurement

department is looking for potential suppliers to fulfil the contract.

Contract summary

Industry

Security services - 79710000

Location of contract

NW9 5LL

Value of contract

GBP735,000 to 1,800,000

Procurement reference

RAFM SEC23

Published date

11 September 2023

Closing date

9 October 2023

Closing time

6pm

Contract start date

1 April 2024

Contract end date

31 March 2027

Contract type

Service contract

Procedure type

Open procedure (above threshold)

What is an open procedure (above threshold)?

Contract is suitable for SMEs?

Yes

Contract is suitable for VCSEs?

No

Description

The Royal Air Force Museum requires a security services partner to provide security services across its estate at:

Hendon - Public Museum and supporting Back of House accommodation on a 19 acre site with 26,140m² of internal accommodation

Cosford - Public Museum and supporting back of house accommodation on a 22 acre site with 20,709m² of internal accommodation

Accommodation includes: hangars, galleries, circulation space, conference areas, event space, meeting rooms, education spaces/lecture rooms, retail outlets, catering outlets, stores, workshops, offices, car parks, playgrounds and picnic areas.

It should be noted that within this procurement process the RAFM are examining the options for two operating models: the provision of security services for Night Shift hours between 5:00pm to 10:00am, and the provision of security services 24 hours a day, 7 days a week.

It is anticipated that the term of the Contract will be for a period of three years, with the RAFM having the option to extend twice by a period of 12 months each to a maximum

term of 5 years.

The application process is outlined in the Invitation to Tender documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £735,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

Option to renew for two years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The Royal Air Force Museum requires a security services partner to provide security services across its estate at:

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It is anticipated that the term of the Contract will be for a period of three years, with the RAFM having the option to extend twice by a period of 12 months each to a maximum term of 5 years.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 October 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 April 2024

IV.2.7) Conditions for opening of tenders

Date

18 October 2023

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=230352.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:230352)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>