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Contract

Debt Recovery Services

Sheffield City Council

F03: Contract award notice

Notice identifier: 2023/S 000-028583

Procurement identifier (OCID): ocds-h6vhtk-03b817

Published 28 September 2023, 10:21am

Section I: Contracting authority

I.1) Name and addresses

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

Contact

Tim Dent

Email

tim.dent@sheffield.gov.uk

Telephone

+44 01142053646

Country

United Kingdom

Region code

UKE32 - Sheffield

National registration number

(GB) 173 5488 38

Internet address(es)

Main address

<https://www.sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Debt Recovery Services

II.1.2) Main CPV code

- 75242000 - Public law and order services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council requires a continuation of the services going forward with the proposed new Debt Enforcement Framework covering four lots:

- Lot 1: Debit Collection Agency (DCA)
- Lot 2: Enforcement Agents (EA)
- Lot 3: Tracing and Process Serving
- Lot 4: High Court Enforcement (HCE)

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Debt Recovery Services

Lot No

1

II.2.2) Additional CPV code(s)

- 75230000 - Justice services
- 75231100 - Law-courts-related administrative services
- 79714100 - Tracing system services
- 79714110 - Absconder-tracing services
- 79940000 - Collection agency services

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

II.2.4) Description of the procurement

The Council requires a continuation of the services going forward with the proposed new Debt Enforcement Framework covering four lots:

- Lot 1: Debit Collection Agency (DCA)
- Lot 2: Enforcement Agents (EA)
- Lot 3: Tracing and Process Serving
- Lot 4: High Court Enforcement (HCE)

Lot 1 of the Tender will relate to the utilisation of external Debt Collection Agencies (DCA's) to work with the Council to collect Sundry Debt Arrears, Housing Benefit overpayments, Former Tenant Rent arrears and Social Care fees.

Lot 2 of the Tender relates to actions taken by Enforcement Agents in relation to Parking Debts, Business Improvement District Debts, Local Taxation Debts and • All other debts and activities where Enforcement Agents can be utilised.

Lot 3 of the Tender relates to a wide range of Tracing activities including but not limited to Tracing Activity to locate/trace debtors and identify their address, providing information to confirm financial circumstances (e.g. employment details, assets, ability to pay etc), Process serving official notices.

Lot 4 of the Tender relates to actions taken by High Court Enforcement Agents in relation to Collection of High Court Enforcement debts, All other debts and activities where High Court Enforcement Action can be utilised will also be covered under this contract (e.g. removals from properties and sites etc).

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 65

Cost criterion - Name: Price / Weighting: 35

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-009608](#)

IV.2.9) Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

Section V. Award of contract

Contract No

1

Lot No

1

Title

Debt Recovery Services

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section V. Award of contract

Contract No

2

Lot No

1

Title

Debt Recovery Services

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section V. Award of contract

Contract No

3

Lot No

1

Title

Debt Recovery Services

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section V. Award of contract

Contract No

4

Lot No

1

Title

Debt Recovery Services

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section V. Award of contract

Contract No

5

Lot No

1

Title

Debt Recovery Services

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

S1 2HH

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

VI.4.2) Body responsible for mediation procedures

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

VI.4.4) Service from which information about the review procedure may be obtained

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>