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Planning

Digital Training Package for Inspectors of Burial, Cremation and Funeral Directors

Scottish Government

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-028568

Procurement identifier (OCID): ocids-h6vhtk-0405e9

Published 28 September 2023, 8:56am

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

Contact

Kerry Gubbins

Email

Kerry.Gubbins@Gov.Scot

Telephone

+44 1412420133

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Digital Training Package for Inspectors of Burial, Cremation and Funeral Directors

Reference number

Case/662523

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government intends to commission the development of a package of digital training materials for Inspectors.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48931000 - Training software package
- 72212931 - Training software development services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Scottish Government requires the development of a package of digital training materials for Inspectors. The content of the training package will need to include the following.

- Components and workings of the funeral sector (including burial authorities, cremation authorities, and funeral directors), including representative organisations
- Overviews and explanations of relevant legislation (in particular the Burial and Cremation (Scotland) Act 2016), regulations, codes of practice, and guidance
- Policies and procedures related to carrying out inspector functions, as stated in relevant legislation
- Responsibilities, processes and policies associated with being a Ministerial Appointee
- Roles and responsibilities of Scottish Government officials who will support Inspectors, and Inspectors' responsibilities towards those officials.

Knowledge of developing digital educational training materials is essential. Officials, current Inspectors, and stakeholders will feed into the development of the content of the training materials, therefore specific experience and knowledge of the funeral sector is not essential. The Supplier will be required to work with these persons.

II.3) Estimated date of publication of contract notice

9 October 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=745305.

(SC Ref:745305)