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Tender

## **The Walking and Cycling Index Residents' Survey 2023**

Sustrans

F02: Contract notice

Notice identifier: 2022/S 000-028559

Procurement identifier (OCID): ocds-h6vhtk-0374b9

Published 11 October 2022, 2:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sustrans

2 Cathedral Square, College Green

Bristol

BS1 5DD

#### **Contact**

Dunja Reed

#### **Email**

[monitoring@sustrans.org.uk](mailto:monitoring@sustrans.org.uk)

#### **Telephone**

+44 1179268893

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

01797726

**Internet address(es)**

Main address

<http://www.sustrans.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA19622](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19622)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Other type

Registered Charity

**I.5) Main activity**

Other activity

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Walking and Cycling Index Residents' Survey 2023

#### **II.1.2) Main CPV code**

- 79311000 - Survey services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Sustrans wishes to commission a city-wide residents' travel behaviour "push-to-online" survey in up to 18 cities and areas across the UK. The survey will gather data about walking, wheeling and cycling and travel behaviour, satisfaction and attitudes about a range of issues related to walking, wheeling and cycling in their city among a representative sample of residents. The successful contractor will design a research methodology and questionnaire tools compatible with the previous methodology and questionnaire, conduct the survey fieldwork, clean and analyse the data and return specified outputs to Sustrans for further analysis and modelling. Sustrans intends to commission for one iteration of fieldwork in 2023.

Please see Invitation to Tender for further details.

#### **II.1.5) Estimated total value**

Value excluding VAT: £610,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79311200 - Survey conduction services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

18 cities/city regions/London borough of the UK, as detailed in the procurement documents.

### **II.2.4) Description of the procurement**

Sustrans wishes to commission a city-wide residents' travel behaviour "push-to-online" survey in up to 18 cities and areas across the UK. The survey will gather data about walking, wheeling and cycling and travel behaviour, satisfaction and attitudes about a range of issues related to walking, wheeling and cycling in their city among a representative sample of residents. Each survey to secure at least 1,100 respondents. The successful contractor will design a research methodology and questionnaire tools compatible with the previous methodology and questionnaire, conduct the survey fieldwork, clean and analyse the data and return specified outputs to Sustrans for further analysis and modelling. Sustrans intends to commission for one iteration of fieldwork in 2023.

Note we are procuring for a single supplier framework, and there may be variations in the number of cities/city regions.

Please see Invitation to Tender for further details.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £610,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

9 January 2023

End date

31 October 2023

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Note that this opportunity relates to work in 18 cities across the UK (including 8 cities in Scotland) and is not limited to Scotland.

Note that the same opportunity will be published on Contracts Finder, Sell2Wales and Find a Tender.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The selection criteria can be seen in the Invitation to Tender documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 November 2022

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 October 2023

### **IV.2.7) Conditions for opening of tenders**

Date

22 November 2022

Local time

12:30pm

Place

United Kingdom

Information about authorised persons and opening procedure

Dunja Reed

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Sustrans is not currently considered to be a 'contracting authority' under The Public Contracts Regulations 2015. Sustrans has opted to publish this notice on a voluntary basis and its intention is to comply voluntarily with the principles set out in the Public Contracts Regulations 2015 in this procurement: however, this does not bind Sustrans contractually in relation to the process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=709672](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=709672).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:709672)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sustrans

2 Cathedral Square, College Green

Bristol

BS1 5DD

Email

[monitoring@sustrans.org.uk](mailto:monitoring@sustrans.org.uk)

Country

United Kingdom

Internet address

<https://www.sustrans.org.uk/>