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Tender

## **Tender for Cleaning Services at St Joseph's and St Anthony's Catholic Primary Schools and St Thomas More Catholic Comprehensive School and St Thomas More Primary School**

RED BOX CONSULTANCY SERVICES LIMITED

F02: Contract notice

Notice identifier: 2023/S 000-028555

Procurement identifier (OCID): ocds-h6vhtk-040452

Published 27 September 2023, 5:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

RED BOX CONSULTANCY SERVICES LIMITED

1 Innisfree Close

HARROGATE

HG28PL

#### **Contact**

Neil Meadows

#### **Email**

[nm@redboxcs.com](mailto:nm@redboxcs.com)

#### **Telephone**

+44 1423810985

**Country**

United Kingdom

**Region code**

UKI - London

**Companies House**

03807923

**Internet address(es)**

Main address

[www.redboxcs.com](http://www.redboxcs.com)

Buyer's address

[www.selcat.org.uk](http://www.selcat.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.redboxcs.com](http://www.redboxcs.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.redboxcs.com](http://www.redboxcs.com)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tender for Cleaning Services at St Joseph's and St Anthony's Catholic Primary Schools and St Thomas More Catholic Comprehensive School and St Thomas More Primary School

Reference number

Notice reference: 2023/S 000-028183

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The key aims of the tender are to:

? Provide a high standard of cleaning

? Deliver the cleaning services with consistency - good quality assurance systems in place

? Good communication at local and operations manager level with the School - two-way communication

? Daily interaction with the School representative at each site

? Develop an effective method of handing over any special needs and comments on a daily

basis

? Cleaners to work the hours that best suit the needs of the School and maximise the work

completed

? Training and development of the teams at the School

The Service comprises: The cleaning service to all buildings as described within the attached schedule of areas.

? Additional cleaning services to cover the use of the buildings outside normal operating hours.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

All of the tenders will be subject to a detailed evaluation process which will be based on an appropriate balance between sound commercial principles, technical expertise and a firm commitment to meeting all of the School's requirements.

The Evaluation Matrix below details the requirements of this tender including weighting. The

School shall be under no obligation to accept the lowest of any tender prices submitted hereunder.

ELEMENT

Commercial

Cleaning Financial response

Financial Narrative

Quality

Company Information

Vision for the Performance of Works - Cleaning

Holiday Cleaning

Health, Safety and Environmental Management

Quality Assurance

TUPE

Labour transition

Continuity of Service

Monitoring of Hours

Human Resources Policy

Management Support

Documentation

Mobilisation

Innovation and AI

References

Contract Start Date - 1st January 2024

Specification for usual School areas e.g., classroom and offices are included in the document. We have therefore detailed additional areas or specific details for sites below which fall out of these particulars or have specific requirements or timings.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 optional 1 year renewals

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 October 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 October 2023

Local time

5:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This tender opportunity supersedes the original tender opportunity F02: F02: Contract notice

Notice reference: 2023/S 000-028183

Published: 25 September 2023, 12:30pm

With the addition of St Thomas More Catholic Comprehensive School

Documents for this tender should be requested via email from

[admin@redboxcs.com](mailto:admin@redboxcs.com). Any parties already involved in the above tender will have receipt of

the additional documentation, issued electronically with read receipt.

These are not available on the website

To be sent electronically.

Emails to be acknowledge but nothing reviewed, opened or downloaded until after the deadline of 5pm.

Any issues with downloads or files will be reported by 5pm on the 24th October and issues

dealt with

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

Harrogate

Country

United Kingdom

