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Contract

## **Cleaning & Janitorial Products**

APUC LIMITED

F03: Contract award notice

Notice identifier: 2022/S 000-028544

Procurement identifier (OCID): ocds-h6vhtk-0374b2

Published 11 October 2022, 1:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

APUC LIMITED

Unit 27, Stirling Business Centre, Wellgreen

STIRLING

FK82DZ

#### **Email**

[llevens@apuc-scot.ac.uk](mailto:llevens@apuc-scot.ac.uk)

#### **Telephone**

+44 1314428930

#### **Country**

United Kingdom

#### **Region code**

UKM77 - Perth & Kinross and Stirling

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.apuc-scot.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10402)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Other type

Education

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Cleaning & Janitorial Products

Reference number

JAN1011 AP

**II.1.2) Main CPV code**

- 39830000 - Cleaning products

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

The Authority have sought Contractor(s) for the provision of Cleaning & Janitorial Products and Sanitary Products to multiple sites and locations throughout Scotland.

The Authority have sought to obtain, through this tendering process, price normalisation for all Institutions - regardless of size and demand.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £15,200,000

## **II.2) Description**

### **II.2.1) Title**

Lot 1: Janitorial & Cleaning Products

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 18424300 - Disposable gloves
- 33761000 - Toilet paper
- 33763000 - Paper hand towels
- 33772000 - Disposable paper products
- 39222100 - Disposable catering supplies
- 39525800 - Cleaning cloths

- 39831000 - Washing preparations
- 42968300 - Toilet-roll dispenser system

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The scope of this agreement is the supply and delivery of a range of Janitorial and Cleaning Products and associate products, materials and services as detailed in the Invitation to Tender documents and appendices to multiple sites and locations across Scotland as issued with the Invitation To Tender documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 45

Price - Weighting: 55

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public

Contracts (Scotland) Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Lot 2: Sanitary Products

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 33771000 - Sanitary paper products
- 42933100 - Sanitary vending machines
- 42968200 - Sanitary dispensing machines

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

The scope of this lot is the supply of a range of single use and re-usable sanitary products and associate products and support services as detailed in the Invitation to Tender documents and appendices to multiple sites and locations across Scotland as issued with the Invitation To Tender documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 45

Price - Weighting: 55

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public

Contracts (Scotland) Regulations 2015

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 071-190981](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

26 July 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 20

Number of tenders received from SMEs: 10

Number of tenders received by electronic means: 20

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Unico Limited

North Main Street, Carronshore

Falkirk

FK2 8HT

Country

United Kingdom

NUTS code

- UK - United Kingdom

Justification for not providing organisation identifier

Not on any register

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Arrow County Supplies

Arrow House

Shrewsbury

SY3 9AE

Country

United Kingdom

NUTS code

- UKG22 - Shropshire CC

Justification for not providing organisation identifier

Not on any register

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Instock Ltd

Unit 1 Howe Moss Drive, Kirkhill Industrial Estate

Dyce, Aberdeen

AB21 0GL

Country

United Kingdom

NUTS code

- UKM - Scotland

Justification for not providing organisation identifier



Not on any register

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Bunzl Cleaning and Hygiene Supplies

Unit P, Heron Drive

Langley

SL3 8XP

Country

United Kingdom

NUTS code

- UK - United Kingdom

Justification for not providing organisation identifier

Not on any register

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Banner Group Limited

1st Floor, 1 Europa Drive

Sheffield

S9 1XT

Country

United Kingdom

NUTS code

- UKE4 - West Yorkshire

Justification for not providing organisation identifier

Not on any register

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

LYRECO UK LTD

MOTHERWELL STREET

AIRDRIE

ML6 7HU

Country

United Kingdom

NUTS code

- UKM - Scotland

Justification for not providing organisation identifier

Not on any register

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £10,800,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

#### **Form of Tender**

The tenderer was required to sign the Form of Tender - Appendix A prior to award to confirm that their Tender Response was a complete, true and accurate submission.

#### **Sustain Supply Chain Code of Conduct**

In partnership with Institutions, the Authority has developed a Sustain Supply Chain Code of Conduct- Appendix D which sets out its expected standards for its supply chain in social, ethical and environmental compliance. Tenderers were required to complete the Sustain Supply Chain Code of Conduct prior to award to assist in achieving its objectives.

#### **Freedom of Information**

Tenderers were required to confirm (if applicable) prior to award, Appendix B - Freedom of Information in the Technical Questionnaire in PCS-Tender. This information was only to be submitted if applicable at point of award. It was for information

only and was not scored.

#### **GDPR Contractor Assessment Form (Applicable to Lot 2 only)**

Tenderers were required to complete "Appendix G - GDPR Contractor Assessment Form" in the Technical Questionnaire in PCS-Tender.

Tenderers that bid for Lot 2 that offered home or direct delivery service were required to complete the assessment form. It was for Information only and was not scored but it is a requirement of this tender and was included in the assessment of tender responses and in contractual terms.

#### **Serious Organised Crime**

Tenderers were required to complete "Appendix H - Declaration of Non-Involvement in Serious Organised Crime" in the Technical

Questionnaire in PCS-Tender. Tenderers were required to complete the Declaration of Non-Involvement in Serious Organised Crime. It was for information only and was not scored but it is a requirement of this tender and was included in the assessment of tender responses and in contractual terms .

## Human Trafficking & Labour Exploitation

Tenderers were required to complete "Appendix I - Declaration of Non-Involvement in Human Trafficking & Labour Exploitation" in the Technical Questionnaire in PCS-Tender. Tenderers were required to complete the Declaration of Non-Involvement in Human Trafficking & labour Exploitation. It was for information only and was not scored but it is a requirement of this tender and was included in the assessment of tender responses and in contractual terms.

## SCM Responsible Procurement Supply Chain Evaluation Tool: Section 1

Tenderers were asked to complete "Appendix J - SCM Responsible Procurement Supply Chain Evaluation Tool: Section 1" in the

Technical Questionnaire in PCS-Tender.

Tenderers were required to complete the SCM Responsible Procurement Supply Chain Evaluation Tool: Section 1. It was for information only and was not scored but is a requirement of this tender and was included in the contractual terms.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court House

Viewfield Place

Stirling

FK8 1NH

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/stirling-sheriff-court-and-justice-of-the-peace-court>