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Tender

AV1456 AV Refresh of Council Chambers

Wiltshire Council

F02: Contract notice

Notice identifier: 2021/S 000-028503

Procurement identifier (OCID): ocds-h6vhtk-02f6c6

Published 15 November 2021, 4:26pm

Section I: Contracting authority

I.1) Name and addresses

Wiltshire Council

Wiltshire Council, County Hall, Bythesea Road

Trowbridge

BA14 8JN

Contact

Mr Bill Warden

Email

bill.warden@hants.gov.uk

Telephone

+44 3005551375

Country

United Kingdom

NUTS code

UKK15 - Wiltshire CC

Internet address(es)

Main address

<http://www.wiltshire.gov.uk/>

Buyer's address

<http://www.wiltshire.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

AV1456 AV Refresh of Council Chambers

Reference number

DN578986

II.1.2) Main CPV code

- 32321200 - Audio-visual equipment

II.1.3) Type of contract

Supplies

II.1.4) Short description

Wiltshire Council have a requirement for services in respect of an upgrade programme of the Audio Visual technology and streaming and recording solutions.

Site visits are available on request on 23rd November 2021. Details of how to book a place on this date for a site visit are included within the tender documentation.

This requirement includes both supplies and services. This opportunity is listed as a supplies contract as the cost of the supplies form the main bulk of the contract.

II.1.5) Estimated total value

Value excluding VAT: £810,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 32321200 - Audio-visual equipment

II.2.3) Place of performance

NUTS codes

- UKK15 - Wiltshire CC

II.2.4) Description of the procurement

Wiltshire Council have a requirement for services in respect of an upgrade programme of the Audio Visual technology and streaming and recording solutions with the Council Chamber that support WC democratic meetings and events.

The scope of this programme includes the replacement of technology, plus the provision of technology to be used in remote locations such as village halls and community centres, along with streaming and recording technology covering all locations.

The programme covers the removal and disposal of old technology, the supply, installation and configuration of new technology, the on-going support and maintenance of this new technology, plus the provision and support of streaming and recording services.

Site visits are available on request on 23rd November 2021. Details of how to book a place on this date for a site visit are included within the tender documentation.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £810,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

This contract is to be let for a term of 60 months (5 years) with the option to extend for any period up to 5 years. The total 5 year (60 months) extension term may be made of one or more time periods of 12 months each, not exceeding a combined total of 5 years (60 months).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract shall include an option to deliver services to The Kennet Room at Wiltshire Council offices. The decision as to whether to utilise this option shall lay solely with Wiltshire Council. Information on this requirement can be found within the tender documentation found at the link stated above.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The main requirement for this contract is with specific reference to the Council Chamber. Information on an option in respect of a second room is shown above. The figure stated for total cost is to incorporate both of these rooms, which also includes a 4 year maintenance package for years 2, 3, 4, and 5 as detailed in the contract and associated tender documentation.

***Site visits are available on request on 23rd November 2021. Details of how to book a place on this date for a site visit are included within the tender documentation. ***

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 December 2021

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 December 2021

Local time

2:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The initial contract term for this contract is 5 years. At this point, if the services are still required, a decision shall be made on whether to extend the current agreement or approach the market to re-procure the required services. This will depend entirely on Wiltshire Council's requirements are at the time a decision is taken.

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 20794760000

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Wiltshire Council

Bythesea Road

Trowbridge

BA14 8JN

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

This Contract incorporates a minimum 10 calendar days standstill period at the point information in respect of intent to award the Contract was communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from Wiltshire Council before the agreement is entered into. If an appeal regarding the award of the contract has not been successfully resolved, the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or who are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).