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Tender

## **Clinical Coding Support Services Dynamic Purchasing System**

Countess of Chester Hospital NHS Foundation Trust

The eligible users of the proposed dynamic purchasing system are available for unrestricted and full direct access, free of charge, at: [www.nhssourcing.co.uk](http://www.nhssourcing.co.uk)

F02: Contract notice

Notice identifier: 2023/S 000-028491

Procurement identifier (OCID): ocds-h6vhtk-040424

Published 27 September 2023, 12:05pm

The closing date and time has been changed to:

**15 November 2027, 11:59pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Countess of Chester Hospital NHS Foundation Trust

Liverpool Road

Chester

CH2 1UL

#### **Email**

[info@coch-cps.co.uk](mailto:info@coch-cps.co.uk)

#### **Country**

United Kingdom

**Region code**

UKD63 - Cheshire West and Chester

**Internet address(es)**

Main address

<https://www.coch.nhs.uk/>

**I.1) Name and addresses**

The eligible users of the proposed dynamic purchasing system are available for unrestricted and full direct access, free of charge, at: [www.nhssourcing.co.uk](http://www.nhssourcing.co.uk)

UK

**Email**

[info@coch-cps.co.uk](mailto:info@coch-cps.co.uk)

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.nhssourcing.co.uk](http://www.nhssourcing.co.uk)

**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.nhssourcing.co.uk](http://www.nhssourcing.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.nhssourcing.co.uk](http://www.nhssourcing.co.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Clinical Coding Support Services Dynamic Purchasing System

Reference number

DPS/012/CODE/23/IB

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Clinical Coding department is responsible for the translation of medical terminology, as written by the clinician to describe a patient complaint, problem, diagnosis, treatment or reason for seeking medical attention, into a coded format which is nationally and internationally recognised to support both statistical and clinical uses. Coded clinical data (generated from classifications OPCS-4 and ICD-10) uses rules and conventions that, when applied accurately, result in the provision of high quality reporting to support secondary uses of data for statistical purposes - such as; operational and strategic planning, epidemiology, public health analyses of population health and reimbursement. This directly affects clinicians and all healthcare professionals, financial teams, information managers and data analysts, along with IT professionals.

The Clinical Coding solutions available through this DPS will help Contracting Authorities to optimise and improve the performance and service delivery of Clinical Coding Departments.

For the avoidance of doubt, Call Off Contracts that solely involve the supply of on-site temporary, interim or permanent Clinical Coder staff are not in-scope for this Dynamic Purchasing System.

#### **II.1.5) Estimated total value**

Value excluding VAT: £8,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 75100000 - Administration services
- 75112000 - Administrative services for business operations
- 79400000 - Business and management consultancy and related services
- 80511000 - Staff training services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The Clinical Coding department is responsible for the translation of medical terminology, as written by the clinician to describe a patient complaint, problem, diagnosis, treatment or reason for seeking medical attention, into a coded format which is nationally and internationally recognised to support both statistical and clinical uses. Coded clinical data (generated from classifications OPCS-4 and ICD-10) uses rules and conventions that, when applied accurately, result in the provision of high quality reporting to support secondary uses of data for statistical purposes - such as; operational and strategic planning, epidemiology, public health analyses of population health and reimbursement. This directly affects clinicians and all healthcare professionals, financial teams, information managers and data analysts, along with IT professionals.

The Clinical Coding solutions available through this DPS will help Contracting Authorities to optimise and improve the performance and service delivery of Clinical Coding Departments.

Suppliers must be capable of delivering one or more of the Service Types listed below.

- Clinical Coding Related Strategic Business Management Services
- Clinical Coding Related Clinical Governance Services
- Clinical Coding Optimisation Services
- Clinical Coding Training and Development Services

The Service Types are outlined in the DPS Outline Specification attached to the PQQ and are not an exhaustive list. Contracting Authorities may require other similar Services, which will be detailed in the Order Procedure.

For the avoidance of doubt, Call Off Contracts that solely involve the supply of on-site temporary, interim or permanent Clinical Coder staff are not in-scope for this Dynamic Purchasing System.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £8,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Dynamic Purchasing System may be renewed on publication of a Contract Notice or any equivalent form of notice required by prevailing regulations.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

The dynamic purchasing system might be used by additional purchasers

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

Additional information about electronic auction

Electronic auctions may be used in further competitions.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

27 October 2023

Local time

11:59pm

Changed to:

Date

15 November 2027

Local time

11:59pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Supplier instructions how to express interest and bid:

- 1) Browse to the esourcing portal <https://www.nhssourcing.co.uk> and click on view current opportunities;
- 2) Register your organisation on the eSourcing portal (this is only required once);
- 3) Accept the portal terms and conditions and click 'continue', enter your organisation and user details; note the username you chose and click 'Save' when complete; you will shortly receive an e-mail with your unique password (please keep this secure);
- 4) Login to the portal with the username/password;



- 5) Click the 'PQQs/ITTs Open To All Suppliers' link. (These are pre-qualification questionnaires or invitations to tender open to any registered supplier);
- 6) Select the title of the PQQ;
- 7) Click the 'Express Interest' button at the top of the page. This will move the PQQ/ITT into your 'My PQQs/My ITTs' page. (This is a secure area reserved for your projects only). You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ITT Details' box;
- 8) Review the PQQ documents;
- 9) Responding to the PQQ. Click 'My Response' under 'PQQ/ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining). You can now use the messages function to communicate with the buyer and seek any clarification. Note the deadline for completion, then follow the on-screen instructions to complete the PQQ.

There may be a mixture of online and offline actions for you to perform (there is detailed online help available). You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Royal Courts of Justice

London

Country

United Kingdom