This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/028488-2021">https://www.find-tender.service.gov.uk/Notice/028488-2021</a>

Tender

# Frassati Catholic Academy Trust - Integrated HR & Payroll System

Frassati Catholic Academy Trust

F02: Contract notice

Notice identifier: 2021/S 000-028488

Procurement identifier (OCID): ocds-h6vhtk-02f6b7

Published 15 November 2021, 3:39pm

# **Section I: Contracting authority**

# I.1) Name and addresses

Frassati Catholic Academy Trust

St Mary's Catholic Primary School, Cookham Road

Maidenhead

SL6 7EG

#### **Email**

Karis.Lucano@tenetservices.com

# **Telephone**

+44 1628622570

# Country

**United Kingdom** 

#### **NUTS** code

UKJ11 - Berkshire

Internet address(es)

Main address

https://www.frassati-cat.com/

Buyer's address

https://www.frassati-cat.com/

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://suppliers.multiquote.com

Additional information can be obtained from another address:

Frassati Catholic Academy Trust

St Mary's Catholic Primary School, Cookham Road

Maidenhead

SL6 7EG

**Email** 

Karis.Lucano@tenetservices.com

**Telephone** 

+44 1628622570

Country

**United Kingdom** 

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#### Internet address(es)

Main address

https://www.frassati-cat.com/

Buyer's address

https://www.frassati-cat.com/

Tenders or requests to participate must be submitted electronically via

https://suppliers.multiquote.com

Tenders or requests to participate must be submitted to the above-mentioned address

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Education

# **Section II: Object**

# II.1) Scope of the procurement

# II.1.1) Title

Frassati Catholic Academy Trust - Integrated HR & Payroll System

Reference number

CA9460 -

#### II.1.2) Main CPV code

• 72212450 - Time accounting or human resources software development services

# II.1.3) Type of contract

Services

#### II.1.4) Short description

Frassati Catholic Academy Trust are looking to appoint a provider for an Integrated HR & Payroll System.

### II.1.6) Information about lots

This contract is divided into lots: No

# II.2) Description

# II.2.2) Additional CPV code(s)

• 79631000 - Personnel and payroll services

#### II.2.3) Place of performance

**NUTS** codes

• UKJ11 - Berkshire

Main site or place of performance

Berkshire

#### II.2.4) Description of the procurement

Frassati Catholic Academy Trust are looking to appoint a provider for an Integrated HR & Payroll System. The Trust require mobilisation/implementation to begin from 1st June 2022 with the new system to go live across the Trust on 1st September 2022. Further information on the Trust's requirements can be found within the Invitation to Tender and Specification.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

# II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 6

Objective criteria for choosing the limited number of candidates:

High levels of competition expected

# II.2.10) Information about variants

Variants will be accepted: No

# II.2.11) Information about options

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

In the first instance, candidates should register with <u>multiquote.com</u> and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the <u>multiquote.com</u> homepage. A Selection Questionnaire (SQ)must be completed and returned (via <u>multiquote.com</u>) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

# III.1.2) Economic and financial standing

List and brief description of selection criteria

In the first instance, candidates should register with <u>multiquote.com</u> and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the <u>multiquote.com</u> homepage. A Selection Questionnaire (SQ)must be completed and returned (via <u>multiquote.com</u>) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

Minimum Insurance Levels: £5million employers liability, £5million public liability, £2million professional indemnity and £5million product liability insurance

#### III.1.3) Technical and professional ability

List and brief description of selection criteria

In the first instance, candidates should register with <u>multiquote.com</u> and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the <u>multiquote.com</u> homepage. A Selection Questionnaire (SQ)must be completed and returned (via <u>multiquote.com</u>) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of

serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

As stated within tender documents

# III.2) Conditions related to the contract

# III.2.2) Contract performance conditions

As stated within tender documents

# Section IV. Procedure

# **IV.1) Description**

#### IV.1.1) Type of procedure

Restricted procedure

# IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 December 2021

Local time

5:00pm

# IV.2.4) Languages in which tenders or requests to participate may be submitted

**English** 

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.3) Additional information

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with <u>www.multiquote.com</u> and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

# VI.4) Procedures for review

#### VI.4.1) Review body

**Tenet** 

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

**United Kingdom** 

#### VI.4.2) Body responsible for mediation procedures

Tenet

Procurement House, 23 Leslie Hough Way

M6 6AJ
Country
United Kingdom
VI.4.3) Review procedure
Precise information on deadline(s) for review procedures
The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).
VI.4.4) Service from which information about the review procedure may be obtained
Tenet
Procurement House, 23 Leslie Hough Way
Salford
M6 6AJ
Country
United Kingdom

Salford