

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/028481-2022>

Tender

## **CBC-1445-T-LS Consultancy - Support Services Review**

Central Bedfordshire Council

F02: Contract notice

Notice identifier: 2022/S 000-028481

Procurement identifier (OCID): ocids-h6vhtk-03748b

Published 10 October 2022, 8:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Central Bedfordshire Council

Priory House

Chicksands

SG17 5TQ

#### **Contact**

+44 3003005997

#### **Email**

[procurement@centralbedfordshire.gov.uk](mailto:procurement@centralbedfordshire.gov.uk)

#### **Telephone**

+44 3003008000

#### **Country**

United Kingdom

**NUTS code**

UKH25 - Central Bedfordshire

**Internet address(es)**

Main address

<http://in-tendhost.co.uk/centralbedfordshire>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/centralbedfordshire>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

CBC-1445-T-LS Consultancy - Support Services Review

Reference number

CBC-1445-T-LS

**II.1.2) Main CPV code**

- 72221000 - Business analysis consultancy services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The awarded provider is required to describe, review and identify our support services and where they are duplicated. Your review should consider how our support functions operate and assess whether they can be made more efficient. The Council requires the provider to set out a high-level (outline) plan of the changes and projects to reach out objectives by setting out a timeline to make the changes and the possible costs and benefits (a business case and project proposal/ investment report that sets out the case for change and how that change can be realised) including a recommended approach to change management, including communication with impacted staff and service users.

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.2) Additional CPV code(s)**

- 72221000 - Business analysis consultancy services
- 73200000 - Research and development consultancy services
- 73000000 - Research and development services and related consultancy services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79411000 - General management consultancy services
- 73210000 - Research consultancy services
- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services
- 73220000 - Development consultancy services

**II.2.3) Place of performance**

NUTS codes

- UKH25 - Central Bedfordshire

#### **II.2.4) Description of the procurement**

The awarded provider is required to describe, review and identify our support services and where they are duplicated. Your review should consider how our support functions operate and assess whether they can be made more efficient. We have significant savings target expectation associated with this work, and also want to ensure that we're making the best use of the knowledge and skills of colleagues across the Council; providing rewarding work and helping us to recruit and retain the best staff.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 65

Price - Weighting: 35

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

3

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to a further twelve months based on the rates supplied by the bidder.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

18 November 2022

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

C

Shefford

Country

United Kingdom