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Tender

## **Hereward College ~ Catering Tender**

Hereward College

F02: Contract notice

Notice identifier: 2021/S 000-028474

Procurement identifier (OCID): ocds-h6vhtk-02f6a9

Published 15 November 2021, 2:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hereward College

Bramston Crescent, Tile Hill Lane

Coventry

CV4 9SW

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKG - West Midlands (England)

**Internet address(es)**

Main address

<https://www.hereward.ac.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Coventry:-School-catering-services./7597PA867P>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Hereward College ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Hereward is a College for young people with disabilities and additional needs, based in Coventry. Since 1971 Hereward College have been offering inclusive provision and specialist facilities for both day and residential learners with complex disabilities and learning difficulties.

#### **II.1.5) Estimated total value**

Value excluding VAT: £321,935

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

WEST MIDLANDS (ENGLAND)

#### **II.2.4) Description of the procurement**

The College's vision is to prepare their learners for the next stage of their lives, providing

them with outstanding employability skills and greater control over their future. The College have a focus on creating independent individuals who can make more of their own decisions about work, education, health and living.

The College have extensive partnerships with employers and an expanding supported internship study programme. The internships build upon all of the skills that the young people have developed in College and extend them even further in real work situations.

Political activity is also important to the Hereward community and learners are encouraged to have a 'voice' in the issues that affect them. Hereward also support the Natspec and NUS campaigns which addresses the inequalities faced by young people with learning difficulties or disabilities.

Hereward College are extremely proud of the achievements of all of their learners and their hugely committed and dedicated staff that support them.

The contract being tendered is for three years in duration from 1 August 2022 until 31 July 2025, with the option to extend the contract term for a further term of up to two years and will operate as a guaranteed performance contract, with the successful Supplier offering the Client a guaranteed cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the Client for the duration of this contract.

The value of the current contract

from August 2018 – July 2019 is approximately:

Cash Sales ~ £40,628.00

Residential Students ~ £ 4,942.00

Free Student / Bursary Meals ~ £ 9,916.00

Hospitality ~ £ 8,901.00

Total Sales ~ £64,387.00

The College year is based on a calendar of 36 weeks. Three days are to be used for staff professional development.

Whilst the Client prioritise value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the students on roll

and for the teaching and support staff, all of whom have a focus on the introduction of exciting new food concepts to satisfy a wide range of tastes and dietary requirements. The Client would wish the successful Supplier to review the current range of services offered and make recommendations accordingly.

The contract offered covers the scope for the provision of all catering services at the College, which currently includes breakfast service, morning break, lunch, afternoon break, all hospitality and free issue requirements. Free Student Meals and hospitality will be charged based on consumption and at net food cost.

The Client expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The Client expects the successful Supplier to evidence, through their bid, how they shall support and complement its values and support the principles of Keeping Children Safe in Education.

The Client believes that success should be celebrated and that Students should enjoy their time at College; if lessons are stimulating and challenging then students will love learning. Much time therefore, is spent reviewing and planning schemes of work to ensure that they are differentiated to meet the needs of all Students. As a result, the Client is very enthusiastic regarding the input of the successful Supplier into the Independent Living courses run by the College and also their highly successful Supported Internship Study Programme.

See SQ Document for more information

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £321,935

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2022

End date

31 July 2027

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 January 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

7 March 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Coventry:-School-catering-services./7597PA867P>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/7597PA867P>

GO Reference: GO-20211115-PRO-19234769

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Hereward College

Bramston Crescent, Tile Hill

Coventry

CV4 9SW

Country

United Kingdom