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Contract

## **3662/AMRC/MY/23 - Project Management Training (8 Lots) Framework**

The University of Sheffield

F03: Contract award notice

Notice identifier: 2023/S 000-028465

Procurement identifier (OCID): ocds-h6vhtk-03cf71

Published 27 September 2023, 10:29am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The University of Sheffield

Arts Tower

Sheffield

S10 2TN

#### **Contact**

Procurement Team

#### **Email**

[g.muftaba@sheffield.ac.uk](mailto:g.muftaba@sheffield.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

[www.sheffield.ac.uk](http://www.sheffield.ac.uk)

Buyer's address

<https://in-tendhost.co.uk/sheffield>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

3662/AMRC/MY/23 - Project Management Training (8 Lots) Framework

Reference number

3662/AMRC/MY/23

**II.1.2) Main CPV code**

- 80500000 - Training services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

3662/AMRC/MY/23 Project Management Training (8 Lots) Framework  
The University of Sheffield wishes to invite tenders for a Project Management Training (8 Lots) Framework

on behalf of the Advanced Manufacturing Research Centre, at Catcliffe, South Yorkshire for their Training Centre. Scope of Requirement This framework requires experts in Project management. The requirement is to support the AMRC teams in the development and delivery of an expanding suite of Continuous Professional Development (CPD) training courses on various aspects of project management. Tender Process and Documentation: This procurement is an EU open procedure conducted in accordance with the Public Contracts Regulations 2015. The ITT can be downloaded by registering and expressing your interest on the University's e-tendering system <https://in-tendhost.co.uk/Sheffield/>. If you have any questions or comments in relation to this tender they must be submitted via the In-tend System, this can be accessed at ht

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £400,000

## **II.2) Description**

### **II.2.1) Title**

Project Fundamentals Qualification (PFQ)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 48931000 - Training software package
- 80520000 - Training facilities
- 80500000 - Training services
- 79632000 - Personnel-training services
- 80000000 - Education and training services
- 80510000 - Specialist training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Training Centre, AMRC, Catcliffe, Rotherham

#### **II.2.4) Description of the procurement**

This course aims to provide the Fundamentals of Project Management. The PFQ is a knowledge-based qualification developed by APM and the course will provide: a fundamental awareness of project management terminology, a broad understanding of the principles of the profession and the knowledge to make positive contributions to any project. The course will take place at an AMRC facility over 2 consecutive days with the exam taking place on the second day.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Project Management Qualification (PMQ)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80520000 - Training facilities
- 80500000 - Training services

- 72212931 - Training software development services
- 80532000 - Management training services
- 80522000 - Training seminars
- 79632000 - Personnel-training services
- 80521000 - Training programme services
- 80000000 - Education and training services
- 80531100 - Industrial training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Training Centre, AMRC, Catcliffe, Rotherham

### **II.2.4) Description of the procurement**

This course aims to provide the ability to demonstrate an understanding of how all elements of project management interact and how a project fits into a strategic and commercial environment. The PMQ is a knowledge-based qualification developed by APM. The course will take place at an AMRC Facility over 5 consecutive days with the exam taking place on day 5.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Project Risk Certificate 1

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80520000 - Training facilities
- 80500000 - Training services
- 72212931 - Training software development services
- 80532000 - Management training services
- 80522000 - Training seminars
- 80531100 - Industrial training services
- 79632000 - Personnel-training services
- 80521000 - Training programme services
- 80000000 - Education and training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Training Centre, AMRC, Catcliffe, Rotherham

### **II.2.4) Description of the procurement**

This course is providing an overview of the effective management of risk. The course covers the benefits of managing project risks and the principles underpinning effective risk

management, including the process and its application, organisational and control aspects. The course will take place at an AMRC facility over 2 consecutive days with an exam taking place on day 2.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Project Risk Certificate 2

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80520000 - Training facilities
- 80500000 - Training services
- 72212931 - Training software development services
- 80532000 - Management training services
- 80522000 - Training seminars
- 79632000 - Personnel-training services
- 80000000 - Education and training services
- 80531100 - Industrial training services

- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Training Centre, AMRC, Catcliffe, Rotherham

### **II.2.4) Description of the procurement**

This course provides an understanding of the essential principles of project risk management and how to apply these principles in a case study scenario. The course uses project scenarios and case-studies supported by accelerated-learning techniques. The course will take place at an AMRC facility over consecutive 2 consecutive days with an exam taking place on day 2.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Agile Fundamentals

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 80520000 - Training facilities
- 80500000 - Training services
- 72212931 - Training software development services
- 80532000 - Management training services
- 79632000 - Personnel-training services
- 80521000 - Training programme services
- 80000000 - Education and training services
- 80531100 - Industrial training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Training Centre, AMRC, Catcliffe, Rotherham

### **II.2.4) Description of the procurement**

This course will help delegates to understand the principles of Agile and, in particular, Scrum. They will work in teams to produce a piece of work over a series of sprints. In addition to understanding the rules of Scrum, the team will also appreciate how Scrum can be blended with other complementary practices such as Kanban. Students will experience the value of cross-functional teams and the benefits that agile frameworks such as Scrum provide. The course will take place over 2 consecutive days at an AMRC venue.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Earned Value Management Certificate

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 80520000 - Training facilities
- 80532000 - Management training services
- 80522000 - Training seminars
- 79632000 - Personnel-training services
- 80521000 - Training programme services
- 80000000 - Education and training services
- 80531100 - Industrial training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Training Centre, AMRC, Catcliffe, Rotherham

### **II.2.4) Description of the procurement**

This course provides an essential overview of the core principles behind the discipline of effective project control through earned value management techniques, required to deliver small-to-medium sized projects and an introduction to key documentation. This course will

take place in 1 day with an exam to take at the end of the day.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Microsoft Project Essentials

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 80522000 - Training seminars
- 80520000 - Training facilities
- 72212931 - Training software development services
- 80531100 - Industrial training services
- 80000000 - Education and training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

#### **II.2.4) Description of the procurement**

Training Centre, AMRC, Catcliffe, Rotherham

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Microsoft Project Advanced

Lot No

8

#### **II.2.2) Additional CPV code(s)**

- 80520000 - Training facilities
- 80500000 - Training services
- 72212931 - Training software development services
- 80532000 - Management training services
- 80522000 - Training seminars
- 79632000 - Personnel-training services
- 80521000 - Training programme services
- 80000000 - Education and training services

- 80531100 - Industrial training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Training Centre, AMRC, Catcliffe, Rotherham

### **II.2.4) Description of the procurement**

This course will provide the tools to manage multiple projects side by side, share resources across projects and exchange project plan data as well as managing cost effectively. It will also provide advanced tracking techniques. The course will take place at an AMRC facility over 2 consecutive days.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 75

Cost criterion - Name: Cost / Weighting: 25

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-014945](#)

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## **Section V. Award of contract**

### **Contract No**

3662/AMRC/MY/23

### **Lot No**

1

### **Title**

Project Fundamentals Qualification (PFQ)

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 September 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

QA Limited

3rd Floor, International House, St Katharine's Way, London E9W 1UN

London

E9W 1UN

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Knowledge Train Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Provek Ltd

Oxford

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Potato Lane Projects Limited

Huddersfield

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £400,000

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## **Section V. Award of contract**

### **Contract No**

3662/AMRC/MY/23

### **Lot No**

2

### **Title**

Project Management Qualification (PMQ)

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 September 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

QALimited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Knowledge Train Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Learning Tree International Ltd.

Surrey

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Provek Ltd

Oxford

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £400,000

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## **Section V. Award of contract**

### **Contract No**

3662/AMRC/MY/23

### **Lot No**

3

### **Title**

Project Risk Certificate 1

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 September 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

QALimited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Provek Ltd

oxford

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Knowledge Train Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Potato Lane Projects Limited

Huddersfield

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £400,000

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## **Section V. Award of contract**

### **Contract No**

3662/AMRC/MY/23

### **Lot No**

4

### **Title**

Project Risk Certificate 2

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 September 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

QA Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Knowledge Train Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Provek Ltd

Oxford

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

### **V.2.3) Name and address of the contractor**

Potato Lane Projects Limited

Huddersfield

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £40,000

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## **Section V. Award of contract**

### **Contract No**

3662/AMRC/MY/23

### **Lot No**

5

### **Title**

Agile Fundamentals

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

5 September 2023

**V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

QA Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Learning Tree International Ltd.

Surrey

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Knowledge Train Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £400,000

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**Section V. Award of contract**

**Contract No**

3662/AMRC/MY/23

**Lot No**

6

**Title**

Earned Value Management Certificate

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

27 September 2023

### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: Yes

### **V.2.3) Name and address of the contractor**

QA Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

Knowledge Train Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Learning Tree International Ltd.

Surrey

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £400,000

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## **Section V. Award of contract**

### **Contract No**

3662/AMRC/MY/23

### **Lot No**

7

### **Title**

Microsoft Project Essentials

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 September 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

QA Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Learning Tree International Ltd.

Surrey

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

The Knowledge Academy Limited

Bracknell

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Knowledge Train Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £400,000

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## **Section V. Award of contract**

### **Contract No**

3662/AMRC/MY/23

### **Lot No**

8

### **Title**

Microsoft Project Advanced

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

27 September 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

QA Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Knowledge Train Limited

London

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

The Knowledge Academy Limited

Bracknell

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Potato Lane Projects Limited

Huddersfield

Country

United Kingdom

NUTS code

- UKE32 - Sheffield

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £50,000

Total value of the contract/lot: £400,000

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

High Court of Justice

7 Rolls Building, Fetter Lane

London

EC4 1NL

Country

United Kingdom