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Tender

## **BTA1813 - Independent Pension Advice and IAS 19 Valuation and Disclosure**

VisitBritain/VisitEngland

F02: Contract notice

Notice identifier: 2022/S 000-028459

Procurement identifier (OCID): ocds-h6vhtk-03747e

Published 10 October 2022, 4:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

VisitBritain/VisitEngland

3 Grosvenor Gardens

London

SW1W 0BD

#### **Contact**

Procurement Team

#### **Email**

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

#### **Country**

United Kingdom

## **Region code**

UKI3 - Inner London – West

## **Internet address(es)**

Main address

[www.visitbritain.org](http://www.visitbritain.org)

Buyer's address

<https://visitbritain.force.com/s/Welcome>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://visitbritain.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://visitbritain.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://visitbritain.force.com/s/Welcome>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Other activity

Tourism

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BTA1813 - Independent Pension Advice and IAS 19 Valuation and Disclosure

Reference number

BTA1813

#### **II.1.2) Main CPV code**

- 66522000 - Group pension services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The scope of this procurement relates to the BTA (VisitBritain) section of the scheme only and covers independent pension advice to assist BTA in managing its obligations as an employer, having a collaborative relationship with the Trustees of the scheme, ensuring the scheme has an appropriate investment strategy in order to minimise the risk of deficit contributions and the calculations for the employer IAS19 accounting disclosures.

#### **II.1.5) Estimated total value**

Value excluding VAT: £385,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

London.

#### **II.2.4) Description of the procurement**

The scope of this procurement relates to the BTA (VisitBritain) section of the scheme only and covers independent pension advice to assist BTA in managing its obligations as an employer, having a collaborative relationship with the Trustees of the scheme, ensuring the scheme has an appropriate investment strategy in order to minimise the risk of deficit contributions and the calculations for the employer IAS19 accounting disclosures.

Registration and full access to the Tender documentation can be accessed using the following link:

<https://visitbritain.force.com/s/Welcome>

Interested bidders should note that they are required to complete and return the Confidentiality of Undertaking form included in the Invitation to Tender document to request access to the confidential documents to help them submit their Tender Response. The completed Confidentiality of Undertaking form must be submitted via a message in the Atamis eSourcing platform.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £385,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 2 further periods of 12 months each.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 November 2022

Local time

12:00pm

Place

Electronic submission & opening.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

VisitBritain/VisitEngland

3 Grosvenor Gardens

London

SW1W 0BD

Email

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

Country

United Kingdom

Internet address

[www.visitbritain.org](http://www.visitbritain.org)

#### **VI.4.2) Body responsible for mediation procedures**

VisitBritain/VisitEngland

3 Grosvenor Gardens

London

SW1W 0BD

Email

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

Country

United Kingdom

Internet address

[www.visitbritain.org](http://www.visitbritain.org)

**VI.4.4) Service from which information about the review procedure may be obtained**

VisitBritain/VisitEngland

3 Grosvenor Gardens

London

SW1W 0BD

Email

[procurement@visitbritain.org](mailto:procurement@visitbritain.org)

Country

United Kingdom

Internet address

[www.visitbritain.org](http://www.visitbritain.org)