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Tender

BTA1813 - Independent Pension Advice and IAS 19 Valuation and Disclosure

VisitBritain/VisitEngland

F02: Contract notice

Notice identifier: 2022/S 000-028459

Procurement identifier (OCID): ocds-h6vhtk-03747e

Published 10 October 2022, 4:13pm

Section I: Contracting authority

I.1) Name and addresses

VisitBritain/VisitEngland

3 Grosvenor Gardens

London

SW1W 0BD

Contact

Procurement Team

Email

procurement@visitbritain.org

Country

United Kingdom

Region code

UKI3 - Inner London – West

Internet address(es)

Main address

www.visitbritain.org

Buyer's address

<https://visitbritain.force.com/s/Welcome>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://visitbritain.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://visitbritain.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://visitbritain.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

BTA1813 - Independent Pension Advice and IAS 19 Valuation and Disclosure

Reference number

BTA1813

II.1.2) Main CPV code

- 66522000 - Group pension services

II.1.3) Type of contract

Services

II.1.4) Short description

The scope of this procurement relates to the BTA (VisitBritain) section of the scheme only and covers independent pension advice to assist BTA in managing its obligations as an employer, having a collaborative relationship with the Trustees of the scheme, ensuring the scheme has an appropriate investment strategy in order to minimise the risk of deficit contributions and the calculations for the employer IAS19 accounting disclosures.

II.1.5) Estimated total value

Value excluding VAT: £385,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI3 - Inner London – West

Main site or place of performance

London.

II.2.4) Description of the procurement

The scope of this procurement relates to the BTA (VisitBritain) section of the scheme only and covers independent pension advice to assist BTA in managing its obligations as an employer, having a collaborative relationship with the Trustees of the scheme, ensuring the scheme has an appropriate investment strategy in order to minimise the risk of deficit contributions and the calculations for the employer IAS19 accounting disclosures.

Registration and full access to the Tender documentation can be accessed using the following link:

<https://visitbritain.force.com/s/Welcome>

Interested bidders should note that they are required to complete and return the Confidentiality of Undertaking form included in the Invitation to Tender document to request access to the confidential documents to help them submit their Tender Response. The completed Confidentiality of Undertaking form must be submitted via a message in the Atamis eSourcing platform.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £385,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 2 further periods of 12 months each.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

9 November 2022

Local time

12:00pm

Place

Electronic submission & opening.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

VisitBritain/VisitEngland

3 Grosvenor Gardens

London

SW1W 0BD

Email

procurement@visitbritain.org

Country

United Kingdom

Internet address

www.visitbritain.org

VI.4.2) Body responsible for mediation procedures

VisitBritain/VisitEngland

3 Grosvenor Gardens

London

SW1W 0BD

Email

procurement@visitbritain.org

Country

United Kingdom

Internet address

www.visitbritain.org

VI.4.4) Service from which information about the review procedure may be obtained

VisitBritain/VisitEngland

3 Grosvenor Gardens

London

SW1W 0BD

Email

procurement@visitbritain.org

Country

United Kingdom

Internet address

www.visitbritain.org