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Tender

Domestic Gas Boiler/Appliance Maintenance and Annual Servicing/Safety Checks

Falkirk Council

F02: Contract notice

Notice identifier: 2021/S 000-028459

Procurement identifier (OCID): ocds-h6vhtk-02f69a

Published 15 November 2021, 1:15pm

Section I: Contracting authority

I.1) Name and addresses

Falkirk Council

Municipal Buildings, West Bridge Street

Falkirk

FK1 5RS

Email

pcu@falkirk.gov.uk

Telephone

+44 1324506566

Country

United Kingdom

NUTS code

UKM76 - Falkirk

Internet address(es)

Main address

<http://www.falkirk.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Domestic Gas Boiler/Appliance Maintenance and Annual Servicing/Safety Checks

Reference number

CHS/256/22

II.1.2) Main CPV code

- 50531200 - Gas appliance maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

Falkirk Council wishes to undertake a tendering process to enter into a Framework Agreement with suitably experienced Gas Safe registered contractors for the provision of Gas Heating Maintenance and Annual Servicing/Safety Checks to Council Houses Properties within the following Falkirk Council Areas: -

- Bo'ness.

- Braes.

- Dawson.

- Denny.

- Grangemouth.
- Stenhousemuir.

II.1.5) Estimated total value

Value excluding VAT: £4,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council Areas of operations

II.2.4) Description of the procurement

Provision of a Domestic Gas Heating Maintenance and Annual Servicing/Safety Checks to Council Houses Properties within the Falkirk Council Areas of Bo'ness, Braes, Dawson, Denny, Grangemouth and Stenhousemuir.

Key aims is the delivery of an annual service & safety checks of all Council gas central heating installations to all applicable Council houses within the Falkirk Council Area, timeously and to the required standard, providing a competitive, reliable and customer-focused service.

The works mainly comprise of:-

- Maintenance Service of gas appliances including all breakdowns
- Emergency response time of 3 hours of notification
- 24 hours / 7 days a week emergency cover
- Providing sufficient heating (temporary heaters) and hot water facilities in the event that

gas appliances will be inoperative overnight or long period of time

- Provision of spare parts and components
- Annual Safety Checks/Servicing as instructed on a monthly basis.

Arranging program of service works as instructed to ensure each Council property with gas appliances is safety checked within the timescales provided.

This is a framework agreement to which a maximum of up to 5 contractors will be appointed. In practice The Authority may therefore utilise a number of organisations for provision of the service dependent on price, availability and local circumstances.

II.2.5) Award criteria

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £4,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

1. All organisations and gas engineers must be Gas Safe Registered.
2. It is a requirement of this tender that if the Bidder is UK based they must hold a valid registration with Companies House. Where the

Bidder is UK based but not registered at Companies House they must be able to verify to the Council's satisfaction that they are trading

from the address provided in the tender and under the Company name given.

III.1.2) Economic and financial standing

List and brief description of selection criteria

A Credit safe credit scoring check will be ran on registered Company Name and Company Number provided by the bidder. Where the resulting Credit Rating score is less than 30/100 the bidder may be excluded from the tender process unless suitable financial information is provided that gives satisfactory assurances to the Council regarding financial risk in appointing the bidder to the contract

Minimum level(s) of standards possibly required

Employer's (Compulsory) Liability Insurance = 10 Million GBP

Public Liability Insurance = 10 Million GBP

Product Liability Insurance = 10 Million GBP

Motor Insurance = 5 Million GBP

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The contractor or any proposed sub-contractor is to undertake all Gas Installations and related Gas Services in accordance with the current Gas Safe Installation and Use regulations 1998,(GSIUR 1998).

All contractors, any proposed sub-contractors and operatives shall be registered members of Gas Safe.

III.2.2) Contract performance conditions

As listed within the tender documentation

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 December 2021

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 December 2021

Local time

11:00am

Place

Falkirk

Information about authorised persons and opening procedure

Tender Opening Committee comprising Procurement Adviser and Governance personnel

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: November 2025

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

1. The successful Contractors, and any proposed sub-Contractors, shall be registered members of Gas Safe. Bidders will submit documentary evidence of their current and valid membership within their SPD submission on PCS-Tender and list them with Appendix B – Certification Summary.
2. Any Electrical work undertaken will be carried out in accordance with the current IET regulations; including completion of appropriate or equivalent NICEIC/SELECT certification,

and shall also include certification appropriate to any remedial services required to BS 7671:2018 18th Edition and any subsequent amendments thereto.

3. Bidders will be required to provide 2 examples from the past 3 years that demonstrate that they have the relevant experience to deliver the services/ supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

4. Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

5. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent), or provide additional supportive information as detailed with Document 4 "CHS 256 22 SPD (Scotland) Standardised Statements".

6. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with ISO 45001:2018 (or equivalent) or provide additional supportive information as detailed with Document 4 "CHS 256 22 SPD (Scotland) Standardised Statements".

7. The Bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate or provide additional supportive information as detailed with Document 4 "CHS 256 22 SPD (Scotland) Standardised Statements".

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20022. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

A1.

(a) Contractor Ranked No. 1 following evaluation will be required to provide One Modern Apprenticeship (MA), or equivalent, within four months from award of the contract who is obtained from a source agreed by the Council. The MA placement can be across a range of disciplines to be determined by the successful Contractor. The Contractor will be required to

meet with Falkirk Council's Employment and Training Unit to discuss implementation prior to contract start. The maximum number of Modern Apprenticeship opportunities will be 2 (two).

Number of MAs Spend

2nd MA Cumulative spend reaches 500k GBP

(b) All other Contractors on the Framework whose cumulative level of spend is greater than 100k GBP will be required to provide at least twenty-six (No. 26) weeks of work experience. The contractor will be required to meet with Falkirk Council's Employment and Training Unit to discuss implementation prior to contract start.

(SC Ref:673635)

VI.4) Procedures for review

VI.4.1) Review body

Falkirk Sheriff Court and Justice of the Peace

Sheriff Court House Main Street Camelon

Falkirk

FK1 4AR

Country

United Kingdom