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Tender

## **Mechanical & Electrical Goods & Services**

UNIVERSITY OF DERBY

F02: Contract notice

Notice identifier: 2021/S 000-028457

Procurement identifier (OCID): ocds-h6vhtk-02f698

Published 15 November 2021, 12:58pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF DERBY

Kedleston Road

DERBY

DE221GB

#### **Contact**

Jane Brailsford

#### **Email**

[procurement@derby.ac.uk](mailto:procurement@derby.ac.uk)

#### **Telephone**

+44 1332592004

#### **Country**

United Kingdom

**NUTS code**

UKF11 - Derby

**Internet address(es)**

Main address

<https://www.derby.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/prospective-suppliers/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/prospective-suppliers/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Mechanical & Electrical Goods & Services

Reference number

PROC JB ITT 265

#### **II.1.2) Main CPV code**

- 51100000 - Installation services of electrical and mechanical equipment
  - CB16 - Mechanical and electrical

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University's internal Engineering Team provides M&E Services to its Stakeholders; there is a requirement for external M&E Services covering a full range listed in this Specification to complement the department's expertise and capacity. These Services will be provided across the whole of the University Estates, including, Derby, Buxton, Leek and Chesterfield and will also extend to Student Living and Derby Theatre.

Tenderers should note that larger Projects can be awarded to a Main Contractor under a Construction Framework for example, and they may have their own approved sub-contractors including M&E.

This Framework includes the supply of goods and services and Contractors will be required to supply the equipment, spares and parts.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

## **II.2) Description**

### **II.2.1) Title**

Mechanical - Goods and Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 45350000 - Mechanical installations
  - CB15 - Mechanical

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

Main site or place of performance

Derby, Leek, Buxton and Chesterfield

### **II.2.4) Description of the procurement**

The University's internal Engineering Team provides M&E Services to its Stakeholders; there is a requirement for external M&E Services covering a full range listed in this Specification to complement the department's expertise and capacity. These Services will be provided across the whole of the University Estates, including, Derby, Buxton, Leek and Chesterfield and will also extend to Student Living and Derby Theatre.

Tenderers should note that larger Projects can be awarded to a Main Contractor under a Construction Framework for example, and they may have their own approved sub-contractors including M&E.

This Contract will require the Contractor to supply the equipment, spares and parts.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

2 years initially with an option to extend for a further two years

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 7

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.14) Additional information**

This Contract will include the supply of goods and services including all equipment and parts to be supplied by the Contractor for both Mechanical and Electrical

**II.2) Description**

**II.2.1) Title**

Electrical - Goods and Services

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 45310000 - Electrical installation work
  - KA03 - For electrical equipment

## **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

Main site or place of performance

Derby, Leek, Buxton and Chesterfield

## **II.2.4) Description of the procurement**

The University's internal Engineering Team provides M&E Services to its Stakeholders; there is a requirement for external M&E Services covering a full range listed in this Specification to complement the department's expertise and capacity. These Services will be provided across the whole of the University Estates, including, Derby, Buxton, Leek and Chesterfield and will also extend to Student Living and Derby Theatre.

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Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

This contract will include the supply of goods and services including equipment and parts to be supplied by the Contractor

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the Tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted



Electronic payment will be used

### **VI.3) Additional information**

A bidders session will be held on 25th November 2021 via Teams to provide assistance to Tenderers on how to use our Tendering portal and accessing the Tender documents. Our Engineering Manager will attend to answer any initial technical tender questions.

Please email [j.brailsford@derby.ac.uk](mailto:j.brailsford@derby.ac.uk) with your interest in attending this session.

This is not a site visit.

If you are a new Suppliers to the University, you will need to register on our Oracle portal at

<https://www.derby.ac.uk/services/finance/procurement-suppliers-and-tendering/supplier-info/prospective-suppliers/>

If you are an existing Supplier, please log in at:

<https://ehih.fa.em2.oraclecloud.com/>

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Derby

Derby

DE22 1GB

Country

United Kingdom