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Contract

Human Resource and Payroll System

Scottish Fire and Rescue Service

F03: Contract award notice

Notice identifier: 2021/S 000-028451

Procurement identifier (OCID): ocids-h6vhtk-029e18

Published 15 November 2021, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Fire and Rescue Service

Headquarters, Westburn Drive

Cambuslang

G72 7NA

Contact

Donna Fallon

Email

donna.fallon@firescotland.gov.uk

Telephone

+44 1416464637

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://firescotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19543

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Human Resource and Payroll System

Reference number

V3A-142-2021

II.1.2) Main CPV code

- 48810000 - Information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Provision of a Human Resource and Payroll System whilst work is underway to procure and implement a replacement system.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £586,119

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services
- 72222300 - Information technology services
- 48450000 - Time accounting or human resources software package
- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Scottish Fire and Rescue Service are currently in the process of scoping out their requirements surrounding core business systems required within the People, Training, Finance and Asset Management areas of the business. Part of the initial scoping phase includes for HR & Payroll for which it is the intention of SFRS to issue an Invitation to Tender in December 2021 with an anticipated contract award of October 2022 prior to then commencing the implementation phase which will be due for completion by October 2023. In the interim period there is a critical need to continue with the existing HR & Payroll provision to ensure business continuity until such time as a new system as been procured and implemented.

II.2.5) Award criteria

Quality criterion - Name: Continuation of existing service provision / Weighting: 20

Price - Weighting: 80

II.2.11) Information about options

Options: Yes

Description of options

There may be a requirement to increase or decrease the number of user licenses throughout the contract duration.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- Additional deliveries by the original supplier

Explanation:

The HR & Payroll System is utilised throughout the whole of the Scottish Fire and Rescue Service (SFRS) and is key to the management of employee records, payment of employees amongst other critical employee services. SFRS are currently in the process of scoping out their future requirements surrounding core business systems required within the People, Training, Finance and Asset Management areas of the business. Part of the initial scoping phase includes for HR & Payroll for which it is the intention of SFRS to issue an Invitation to Tender in December 2021 with an anticipated contract award of October 2022 prior to then commencing the implementation phase which will be due for completion by October 2023. In the interim period there is a critical need to continue with the existing HR & Payroll provision to ensure business continuity until such time as a new system as been procured and implemented.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-005799](#)

Section V. Award of contract

Contract No

V3A-142-2021

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 March 2021

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 1

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

MidlandHR

Ruddington Hall, Ruddington

Nottingham

NG138FD

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £586,119

Section VI. Complementary information

VI.3) Additional information

(SC Ref:673815)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff of the Peace Court

1 Carlton Court

Glasgow

G5 9TW

Telephone

+44 1414298888

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Please refer to section VI.4.3

Glasgow

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Scottish Fire and Rescue Service (SFRS) must, by notice in writing as soon as possible after the decision has been made, inform all tenderers and candidates of its decision to award the contract, conclude the framework agreement or establish a dynamic purchasing system. The SFRS will incorporate a minimum 10 calendar day standstill at

the point information on the contract award is communicated to tenderers. The SFRS is obliged to comply with the regulations and any eligible economic operator can bring an action in the Sherriff Court or the Court of Session where as a consequence of a breach by the SFRS, they suffer or risk suffering loss or damage. The bringing of court proceedings during the standstill period means that the SFRS must not enter into the contract, conclude the framework agreement or establish the dynamic purchasing system unless the proceedings are determined, discontinued or disposed of: or the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the Regulations.