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Tender

## **Coed-y-Brain Primary School - New Roof**

Caerphilly County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-028367

Procurement identifier (OCID): ocds-h6vhtk-052898

Published 29 May 2025, 10:41am

### **Scope**

### **Reference**

RQST14478

### **Description**

You are invited to submit a tender to provide a new roof covering and associated works at Coed Y Brain Primary School. The scope of the project is fully described in this ITT but in summary the scope is:

- Provide and erect fixed scaffolding with built in stairs, hoists for materials, and including additional protection over all maintained entrance/exit and fire escape doors, double boarded fans, kick boards, brick guards on handrails, netting and any post protection padding as may be necessary, etc.
- Allow for all necessary protection to the existing outdoor play areas.
- Heras anti climb fencing to be erected around the complete perimeter of the scaffolding, a minimum 1-2m outside the base of scaffolding, to provide complete segregation between the works and school users.

- Protected walkways to be provided at all entry points to the school
- No Doorways, gates or walkways are to be blocked off during the execution of these works without the prior written consent of the contract administrator.
- To the areas noted on drawing provide and fit new Redland tiles in accordance with manufacturers recommendations and specification including all new lead gutters, valleys, flashings, breathable under cloak, and all necessary ventilation.
- All to be as the attached BMI Redland specification. The existing insulation to be checked and increased to 300mm.
- Lead to Gutters and Valleys to be Code 5 with Code 4 everywhere else
- Take down and dispose of all gutters, downpipes, etc. Replace with Alumasc, Heritage, Beaded, Deep Run gutter, square downpipes, brackets, etc., Colour to be Black. Gutter brackets fixed at a maximum 1.00m centres. Provide and fix to existing timbers all new PVC capping, fascia and barge boards, colour to be black.
- Engage with and manage any asbestos removals by an Asbestos Removals Contractor from the CCBC Framework for Asbestos Removals on site. You will coordinate and manage their workload on site liaising with their specialist team and asbestos officers from Caerphilly County Borough council to ensure all asbestos is removed from work areas before any other works are carried out.
- NB the roof replacement will be carried out during Summer Holidays 2025

Key Dates:

Construction Start:

30 June 2025

Construction period:

8 weeks

### **Total value (estimated)**

- £70,000 excluding VAT

- £84,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 30 June 2025 to 1 September 2025
- 2 months, 2 days

### **Main procurement category**

Works

### **CPV classifications**

- 45260000 - Roof works and other special trade construction works
- 45210000 - Building construction work

### **Contract locations**

- UKL16 - Gwent Valleys

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## **Participation**

### **Conditions of participation**

As described in the Tender Documentation

## Particular suitability

Small and medium-sized enterprises (SME)

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## Submission

### Enquiry deadline

16 June 2025, 5:00pm

### Tender submission deadline

18 June 2025, 12:00pm

### Submission address and any special instructions

<https://supplierlive.proactisp2p.com/Account/Login>

REGISTERING AN INTEREST IN THE SELL2WALES NOTICE IS NOT REGISTERING AN INTEREST IN THIS TENDER YOU MUST FOLLOW THE INSTRUCTIONS BELOW IN ORDER TO SUBMIT A TENDER:

1. Log in to the Proactis Supplier Portal at:  
<https://supplierlive.proactisp2p.com/Account/Login> ;
2. Click the Sign Up option on the Portal homepage (If already registered go to point 11);
3. Enter your correct Organisation Name, Details and Primary Contact Details;
4. Make a note of the Organisation ID and User Name, then click Register;
5. You will then receive an email from the system asking you follow a link to activate your account;
6. Enter the information requested, clicking on the blue arrow to move on to the next stage

and follow the instructions ensuring that you enter all applicable details;

7. In the Classification section ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice, it is essential that only CPV Codes specific to your organisation are added to your profile;

8. Buyer Selection - At this stage you are required to indicate which Buyer Organisations you would like to register with. Remember to register with Caerphilly this ensures that you will be alerted to all relevant opportunities;

9. Terms and Conditions - Read the terms and conditions of the use of this Supplier Portal and tick the box to denote you have read and understood the terms and that you agree to abide by them. If you do not agree you cannot complete the registration process. Once you have agreed click on the blue arrow to move on to the next stage;

10. Insert a password for the admin user and repeat it. The password Must be between 6 and 50 characters in length. It must contain at least 2 number(s). Once completed select Complete Registration and you will enter the Supplier Home page;

11. From the Home Page, go to the Opportunities icon, all current opportunities will be listed. Click on the blue arrow under the field Show Me of the relevant opportunity then click to register your interest on the applicable button;

12. Refresh your screen by clicking on the opportunities icon located on the left hand side, to view the opportunity click the blue arrow;

13. Note the closing date for completion of the relevant project. To find all available documentation drop-down the Request Documents option and click to download all documents;

14. You can now either complete your response or Decline this opportunity. All queries are to be made via the messaging system on the Proactis portal. We will not accept any questions/queries via telephone/email.

## **Tenders may be submitted electronically**

Yes

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## Award criteria

Name	Description	Type
Cost	Lowest cost to specification	Cost

## Weighting description

Lowest cost offer compliant with the tender specification

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

### Caerphilly County Borough Council

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Contact name: Fran Gully

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Email: [gullyf@caerphilly.gov.uk](mailto:gullyf@caerphilly.gov.uk)

Website: <http://www.caerphilly.gov.uk>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales