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Tender

## **Supply of Catering Light Equipment and Catering Disposables**

Leeds City Council

F02: Contract notice

Notice identifier: 2022/S 000-028362

Procurement identifier (OCID): ocids-h6vhtk-037440

Published 10 October 2022, 10:07am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leeds City Council

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

#### **Contact**

Laura Skirrow

#### **Email**

[laura.skirrow@leeds.gov.uk](mailto:laura.skirrow@leeds.gov.uk)

#### **Telephone**

+44 01135351235

#### **Country**

United Kingdom

**Region code**

UKE42 - Leeds

**National registration number**

171459162

**Internet address(es)**

Main address

<https://www.leeds.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104105>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=52834&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=52834&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=52834&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=52834&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Catering Light Equipment and Catering Disposables

Reference number

58968

#### **II.1.2) Main CPV code**

- 39311000 - Light catering equipment

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Supply of Catering Light Equipment and Catering Disposables. The Contract will be to deliver a range of items under the two lots. Lot 1A – Light Catering Equipment Lot 1B – Catering Disposables For clarity all disposables must be either fully re-cyclable or compostable as detailed in the pricing basket. You may apply to one, multiple or all. It is the Council's intention to award each lot to one supplier, however, please note this may result in the same supplier being appoint to all lots.

#### **II.1.5) Estimated total value**

Value excluding VAT: £420,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Catering Light Equipment

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 39311000 - Light catering equipment

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

### **II.2.4) Description of the procurement**

Supply of Catering Light Equipment and Catering Disposables. The Contract will be to deliver a range of items under the two lots. Lot 1A – Light Catering Equipment Lot 1B – Catering Disposables For clarity all disposables must be either fully re-cyclable or compostable as detailed in the pricing basket. You may apply to one, multiple or all. It is the Council's intention to award each lot to one supplier, however, please note this may result in the same supplier being appoint to all lots.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £270,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 January 2023

End date

2 January 2025

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension may be offered

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Interested parties can download the tender documentation directly from <https://yortender.eu-supply.com/> by using the scheme ID: 58968

Requests for documentation should not be made by telephone or e-mail. The

documentation should be completed and returned by no later than the deadline specified in IV.2.2. Late submissions will not be accepted.

### **II.2) Description**

#### **II.2.1) Title**

Catering Disposables

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 39222100 - Disposable catering supplies

#### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

#### **II.2.4) Description of the procurement**

Supply of Catering Light Equipment and Catering Disposables. The Contract will be to deliver a range of items under the two lots. Lot 1A – Light Catering Equipment Lot 1B – Catering Disposables For clarity all disposables must be either fully re-cyclable or compostable as detailed in the pricing basket. You may apply to one, multiple or all. It is the Council's intention to award each lot to one supplier, however, please note this may result in the same supplier being appoint to all lots.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £150,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 January 2023

End date

2 January 2025

This contract is subject to renewal

Yes

Description of renewals

1 x 12 month extension may be offered

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 November 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No



## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further information from the contracting authority before the contract is entered into.

Such additional information should be requested from the addressee found in I.1. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for such action had arisen).

Where a contract has not been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the correct implementation of a 10 day standstill period and publication of appropriate notices the court may only award damages once the contract has been entered into