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Tender

## **WDC - Insurance Coverage and Associated Services for Leasehold Right to Buy and Shareholder Properties**

Warwick District Council

F02: Contract notice

Notice identifier: 2021/S 000-028361

Procurement identifier (OCID): ocds-h6vhtk-02f638

Published 12 November 2021, 2:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Warwick District Council

Riverside House

Royal Leamington Spa

CV325HZ

#### **Contact**

Jonathan Huxley

#### **Email**

[jonathan.huxley@warwickdc.gov.uk](mailto:jonathan.huxley@warwickdc.gov.uk)

#### **Telephone**

+44 1926456218

**Country**

United Kingdom

**NUTS code**

UKG13 - Warwickshire

**Internet address(es)**

Main address

[www.warwickdc.gov.uk](http://www.warwickdc.gov.uk)

Buyer's address

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

WDC - Insurance Coverage and Associated Services for Leasehold Right to Buy and Shareholder Properties

Reference number

WDC - 12728

#### II.1.2) Main CPV code

- 66510000 - Insurance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Warwick District Council are looking to procure a supplier to provide the supply of insurance and claims handling services for Leasehold Right to Buy and Shareholder Properties. The contract will be for a period of three [3] years commencing 1 April 2022, with an option to extend for a further two [2] years subject to satisfactory performance in the initial term. Estimated value of the Contract is £78,000 per 12 month period or £390,000 over the maximum period of 5 years. The Authority is intending to tender using The Open Procedure. The estimated timescale for tendering is currently from November 2021 to February 2022. Please visit [www.csw-jets.co.uk](http://www.csw-jets.co.uk) and review project WDC-12728 for more information.

#### II.1.5) Estimated total value

Value excluding VAT: £390,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services
- 66515200 - Property insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKG13 - Warwickshire

### **II.2.4) Description of the procurement**

Warwick District Council (The Authorities) have decided to tender for a single supplier to provide Insurance Coverage and associated services for Leasehold Right to Buy and Shareholder Properties. The Authority has chosen to use a Open procedure to identify and appoint a supplier to provide Insurance coverage and associated services for Leasehold Right to buy and Shareholder properties. Full details of the procurement will be available within the tender documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £390,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 December 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court for England and Wales

London

CV32 5HZ

Email

[information@warwickdc.gov.uk](mailto:information@warwickdc.gov.uk)

Country

United Kingdom

Internet address

[www.warwickdc.gov.uk](http://www.warwickdc.gov.uk)