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Tender

## **Cleaning Services**

Torbay Council

F02: Contract notice

Notice identifier: 2023/S 000-028354

Procurement identifier (OCID): ocds-h6vhtk-0403d4

Published 26 September 2023, 1:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Torbay Council

Town Hall, Castle Circus

Torquay

TQ1 3DR

#### **Contact**

Mrs Rebecca Sanders

#### **Email**

[rebecca.sanders@torbay.gov.uk](mailto:rebecca.sanders@torbay.gov.uk)

#### **Telephone**

+44 1803208627

#### **Country**

United Kingdom

**Region code**

UKK42 - Torbay

**Internet address(es)**

Main address

<http://www.torbay.gov.uk/>

Buyer's address

<http://www.torbay.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com/Advert/Index?advertId=d7df42f1-8e58-ee11-8124-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.duenorth.com/Advert/Index?advertId=d7df42f1-8e58-ee11-8124-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning Services

Reference number

DN690934

#### **II.1.2) Main CPV code**

- 90900000 - Cleaning and sanitation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This tender is for the provision of Cleaning Services at specific sites for Torbay Council Corporate Buildings, Temporary Accommodation and Hostel.

The site list may also be extended or reduced to include or exclude locations during the contract period.

Applicants may apply for a place on Lot 1 – Corporate Buildings and/or Lot 2 – Temporary Accommodation and Hostel.

Contracts may be awarded to the successful Applicant on Lot 1 – Corporate Buildings, Lot 2 – Temporary Accommodation and Hostel, or both Lots.

Please note: If an Applicant applies for both Lots and is successful for each Lot, they must be confident that they are able to fulfil the individual specification requirements for each Lot.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

Corporate Cleaning

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90900000 - Cleaning and sanitation services

### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

### **II.2.4) Description of the procurement**

This Lot is specific to our Corporate Cleaning Services, which comprises of our owned buildings, across multiple sites, covering Torquay, Paignton and Brixham. Routine cleaning is required for all of these buildings.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 50

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

8 January 2024

End date

7 January 2027

This contract is subject to renewal

Yes

Description of renewals

This contract can be extended up to 2 years awarded in increments of 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Temporary Accommodation and Hostel

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 90900000 - Cleaning and sanitation services

#### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

#### **II.2.4) Description of the procurement**

This Lot is specific to our Temporary Accommodation, HMO's (House in Multiple Occupancy) and Hostel. Where routine cleaning is required and Void and Deep Cleans are needed, once tenants vacate the property.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 45

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 45

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

8 January 2024

End date

7 January 2027

This contract is subject to renewal

Yes

Description of renewals

This contract can be extended up to 2 years awarded in increments of 12 months.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section IV. Procedure**

**IV.1) Description**

**IV.1.1) Type of procedure**

Open procedure

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 October 2023

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

26 October 2023

Local time

12:05pm

Information about authorised persons and opening procedure

All Tenders will remain electronically sealed until the Submission deadline, when they will be unsealed by an independent Verifier in the presence of a member of the Procurement Team.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

7 Rolls Building, Fetter Lane

London

EC4A 1NL

Email

[tcc.issue@justice.gov.uk](mailto:tcc.issue@justice.gov.uk)

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+44 2079477156

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Internet address

<https://www.torbay.gov.uk/>