This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/028350-2025">https://www.find-tender.service.gov.uk/Notice/028350-2025</a>

Tender

# **CBC-1797-T-TS Catering Services - Shefford Lower School**

Central Bedfordshire Council

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-028350

Procurement identifier (OCID): ocds-h6vhtk-051eb0

Published 29 May 2025, 10:19am

## Changes to notice

This notice has been edited. The <u>previous version</u> is still available.

The tender submission deadline has been extended to 11 a.m. British Summer Time, on Friday 20th June 2025.

# Scope

#### Reference

CBC-1797-T-TS

#### **Description**

Shefford Lower School Catering Services

PLEASE NOTE: Submission Deadline is 12 NOON and NOT 1 p.m. as the Tender Notice states - this is allowing for British summer time.

Please read and follow the information and guidance supplied below and within the Tender documents, this will help with your tender submission.

Word count limits apply, any information going over will not be considered.

Respond to ALL questions.

Additional documents or information not required will be disregarded.

Please note timeline with regards to questions and submission dates.

All communications, correspondences and clarifications must be sent via the In-tend portal.

Do not contact the Service area for information, please use the correspondence facility

Regularly view the Clarification tab for updates or responses to questions received by bidders.

Questions asked together with the response, will be made available to all bidders (if not Private and Confidential), this to ensure a fair and consistent approach to all.

Avoid uploading your return just prior to closing deadline as you may incur IT issues and we will not accept Tender Returns via e-mail.

The Council will provide as much support and information as it can to help guide you through the Tender process. If there is anything you are not sure of or need clarification on, please contact the Procurement lead using the correspondence facility within the Intend electronic tendering system.

#### Opting In

To inform us of your decision to participate and to be able to submit a tender you will be required to Opt In. Opting In will confirm to us of your involvement and your intention to submit a tender return.

#### **Opting Out**

Will confirm that you are no longer interested in submitting a tender return. You will be able to provide a reason as to your decision if you wish. This will cease any system-generated communications. You will be able to opt back in at any point.

Target contract commencement date: 1st September 2025

Contract term: 3 years +1+1 optional

### **Total value (estimated)**

- £575,000 excluding VAT
- £690,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 September 2025 to 1 September 2028
- Possible extension to 2 September 2030
- 5 years, 2 days

Description of possible extension:

3 years +1+1 optional

### Main procurement category

Services

#### **CPV** classifications

- 55520000 Catering services
- 55524000 School catering services

#### **Contract locations**

• UKH - East of England

# **Participation**

## This procurement is reserved for

**UK** suppliers

# Particular suitability

Small and medium-sized enterprises (SME)

## **Submission**

# **Enquiry deadline**

11 June 2025, 12:59am

#### **Tender submission deadline**

1	7	June	2025,	1:00	ma
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## Submission address and any special instructions

https://in-tendhost.co.uk/centralbedfordshire/aspx/Home

# Tenders may be submitted electronically

Yes

## **Award criteria**

60% Quality 40% Cost Weighting Split

## **Procedure**

### **Procedure type**

Below threshold - open competition

# **Special regime**

Light touch

#### **Documents**

#### Associated tender documents

https://in-tendhost.co.uk/centralbedfordshire/aspx/Home

Tender documents and details can be found on the In-tend Supplier portal and details on FTS.

# **Contracting authority**

#### **Central Bedfordshire Council**

Public Procurement Organisation Number: PVNH-1137-QJBX

Priory House, Monks Walk, Chicksands

Shefford

**SG175TQ** 

**United Kingdom** 

Contact name: Tina Sanders

Telephone: 03003005997

Email: procurement@centralbedfordshire.gov.uk

Website: https://www.centralbedfordshire.gov.uk/

Region: UKH25 - Central Bedfordshire

Organisation type: Public authority - sub-central government