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Contract

## **Advice and Information Services**

Borough Council of King's Lynn & West Norfolk

F03: Contract award notice

Notice identifier: 2024/S 000-028342

Procurement identifier (OCID): ocds-h6vhtk-045080

Published 4 September 2024, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Borough Council of King's Lynn & West Norfolk

Kings Court, Chapel Street

Kings Lynn

PE30 1EX

#### **Contact**

Procurement Team

#### **Email**

[procurementtenders@West-Norfolk.gov.uk](mailto:procurementtenders@West-Norfolk.gov.uk)

#### **Telephone**

+44 1553616200

#### **Country**

United Kingdom

**Region code**

UKH16 - North and West Norfolk

**National registration number**

E07000146

**Internet address(es)**

Main address

<https://www.west-norfolk.gov.uk>

Buyer's address

<https://www.west-norfolk.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Advice and Information Services

Reference number

BCKLWN307

#### **II.1.2) Main CPV code**

- 85312000 - Social work services without accommodation

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Borough Council of Kings Lynn and West Norfolk intends to let a multi lot contract for the provision for an information, advice and support service in the borough, covering Housing and Homelessness and Debt advice, money advice and income maximisation

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £330,000

### **II.2) Description**

#### **II.2.1) Title**

Housing and Homelessness

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 85312000 - Social work services without accommodation

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### **II.2.4) Description of the procurement**

The Borough Council of Kings Lynn and West Norfolk intends to let a multi lot contract for the provision for an information, advice and support service in the borough, covering Housing and Homelessness and Debt advice, money advice and income maximisation

### **II.2.5) Award criteria**

Quality criterion - Name: Method Statement One / Weighting: 40

Quality criterion - Name: Contract Implementation / Weighting: 15

Quality criterion - Name: Method Statement Two / Weighting: 15

Quality criterion - Name: Relevant Skills and Experience / Weighting: 10

Cost criterion - Name: Total Fixed Annual Rate / Weighting: 20

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Debt Advice, Money Advice and Income Maximisation

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85312000 - Social work services without accommodation

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### **II.2.4) Description of the procurement**

The Borough Council of Kings Lynn and West Norfolk intends to let a multi lot contract for the provision for an information, advice and support service in the borough, covering Housing and Homelessness and Debt advice, money advice and income maximisation

### **II.2.5) Award criteria**

Quality criterion - Name: Method Statement One / Weighting: 40

Quality criterion - Name: Contract Implementation / Weighting: 15

Quality criterion - Name: Method Statement Two / Weighting: 15

Quality criterion - Name: Relevant Skills and Experience of Project Team / Weighting: 10

Cost criterion - Name: Total Fixed Cost of Stage Optional Extras / Weighting: 20

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-011343](#)

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## **Section V. Award of contract**

### **Contract No**

BCKLWN271

### **Lot No**

1

### **Title**

Advice and Information Services - Housing and Homelessness

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

30 May 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Shelter, The National Campaign For Homeless People Ltd

88 Old Street

London

EC1V 9HU

Email

[National\\_Development\\_Team@shelter.org.uk](mailto:National_Development_Team@shelter.org.uk)

Telephone

+44 03445152121

Country

United Kingdom

NUTS code

- UKH16 - North and West Norfolk

National registration number

01038133

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £210,000

Total value of the contract/lot: £210,000

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## **Section V. Award of contract**

### **Contract No**

BCKLWN271.1

### **Lot No**

2

### **Title**

Advice and Information Services - Debt Advice, Money Advice and Income Maximisation

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

28 May 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Norfolk Citizens Advice

54 Whiffler Road

Norwich

NR3 2AY

Email

[m.hitchcock@ncab.org.uk](mailto:m.hitchcock@ncab.org.uk)

Telephone

+44 1603273109

Country

United Kingdom

NUTS code

- UKH16 - North and West Norfolk

National registration number

03617412

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £120,000

Total value of the contract/lot: £120,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=887283273>

GO Reference: GO-202494-PRO-27592626

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

Kings Lynn

PE30 1EX

Telephone

+44 1553616200

Country

United Kingdom