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Tender

## **Scholars' Education Trust Catering Tender**

Scholars' Education Trust

F02: Contract notice

Notice identifier: 2021/S 000-028342

Procurement identifier (OCID): ocds-h6vhtk-02f623

Published 12 November 2021, 1:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scholars' Education Trust

Manland Way

Harpenden

AL5 4QP

#### **Contact**

Michelle Miles

#### **Email**

[mi.miles@scholarseducationtrust.co.uk](mailto:mi.miles@scholarseducationtrust.co.uk)

#### **Telephone**

+44 1727734420

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Scholars' Education Trust Catering Tender

Reference number

RM&C/2021/SET/348

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

To provide school catering services for four of Scholars' Education Trust schools:

Harpenden Academy - Primary School

Priory Academy - Extended Secondary School

Robert Barclay Academy - Secondary School

Samuel Ryder Academy - All Through School

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The Schools will be able to award individually or in groups to any of the three shortlisted companies.

### **II.2) Description**

### **II.2.1) Title**

Robert Barclay Academy - Secondary School

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Robert Barclay Academy

Hoddesdon, Hertfordshire, EN11 8JY

### **II.2.4) Description of the procurement**

Pupil Numbers: - by year group

Year 7 149

Year 8 117

Year 9 121

Year 10 116

Year 11 107

Sixth Form Year 12 34

Sixth Form Year 13 37

Pricings/Sales

Meal Deal Price 2.65 GBP

FSM Entitled: 140

Uptake: TBC

Value: 2.65 GBP

Pupil Paid Meal Uptake: TBC

Value: 2.65 GBP

Staff Duty Meal Entitled: 5

Uptake: TBC

Value: 5.00 GBP

Staff Cash Meals No of Staff: 117

Uptake: TBC

Value: 2.99 GBP

Sales over 12 months

FSM Sales over 12 months 29,748 GBP

Pupil Paid Meal Sales over 12 months 126,858 GBP

Staff Duty Meal Sales over 12 months 1,784 GBP

Staff Cash Sales over 12 months TBC GBP

Hospitality Sales over 12 months 2,121 GBP

Service Times

Breakfast: 08:00 – 08:30

Break: 11:00 – 11:20

Lunch: 12:20 – 13:55

Locked in Policy: Yes

Current Contractor

HCL

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Three years with option of 2 year extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Harpenden Academy - Primary School

Lot No

1

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Harpenden Academy

Vaughan Road, Harpenden,

Hertfordshire, AL5 4EL

**II.2.4) Description of the procurement**

Pupil Numbers: - by year group

EYFS 27

KS1 60

KS2 153

Pricings/Sales

UIFSM Entitled: 87

Uptake: 59 (in Sept & Oct 21)

Value: 2.45 GBP

FSM Entitled: 9

Uptake: 0 (in Sept & Oct 21)

Value: 2.45 GBP

Pupil Paid Meal Uptake: 139 / day

Value: 2.55 GBP

Staff Duty Meal N/A

Staff Cash Meals No of Staff: 31

Uptake: 1 (in Sept & Oct 21)

Value: 2.55 GBP + VAT

Sales over 12 months

UIFSM Sales over 12 months 23,170 GBP

FSM Sales over 12 months 247 GBP

Pupil Paid Meal Sales over 12 months 26,734 GBP

Staff Duty Meal Sales over 12 months N/A

Staff Cash Sales over 12 months 196 GBP

Hospitality Sales over 12 months 0 GBP

Service Times

11:45 – 13:30

Current Contractor

abm

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Three years plus option 2 year extension

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Priory Academy - Extended Secondary School

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Priory Academy

Britain Street, Dunstable, LU5 4JA

#### **II.2.4) Description of the procurement**

Pupil Numbers: - by year group

Year 5 119

Year 6 120

Year 7 117

Year 8 107

Year 9 103

Year 10 98

Year 11 95

Pricings/Sales

Meal Deal Price 2.50 GBP

FSM Entitled: 100

Uptake: 57 average

Lunch Value: 2.50 GBP

Breakfast Value: 1.00 GBP

Pupil Paid Meal Uptake: 266 average daily

Value: 2.50 GBP

Staff Duty Meal Entitled: 3

Uptake: Occasionally

Value: 2.73 GBP + VAT

Staff Cash Meals No of Staff: 74

Uptake: TBC

Value: 2.73 GBP + VAT

Sales over 12 months

FSM Sales over 12 months 20,440 GBP

Pupil Paid Meal Sales over 12 months 74,753 GBP

Staff Duty Meal Sales over 12 months. 605 GBP

Staff Cash Sales over 12 months 1,166 GBP

Hospitality Sales over 12 months 0 GBP

Service Times

Breakfast Club: 07:45 – 08:15

Break: 10:20 – 10:40

Lunch: 12:20 – 13:25

Locked in Policy: Yes

Current Contractor

Principals Contract Catering t/a Hobbs School Catering

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Three years plus option 2 year extension

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Samuel Ryder Academy - All Through School

Lot No

4

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Samuel Ryder Academy

Drakes Drive, St Albans,

Hertfordshire, AL1 5AR

#### **II.2.4) Description of the procurement**

Pupil Numbers: - by year group

Reception 55

Year 1 57

Year 2 60

Year 3 59

Year 4 60

Year 5 59

Year 6 59

Year 7 207

Year 8 188

Year 9 204

Year 10 161

Year 11 166

Sixth Form 128

Total 1,463

Pricings/Sales

Meal Deal Price 2.65 GBP

UIFSM Entitled: 172

Uptake: 128 average

Value: 2.50 GBP

FSM Entitled: 194

Uptake: 60% average

Value: 2.65 GBP

Pupil Paid Meal Uptake: 500 / day

Primary Value: 2.50 GBP

Secondary Value: 2.30 GBP

Staff Duty Meal Entitled: 12 daily, 25 once / week, 12 twice / week, 6 three / week.

Uptake: 100 / month

Value: 2.65 GBP

Staff Cash Meals No of Staff: 190

Uptake: 134 / month

Value: 2.99 GBP

Sales over 12 months

UIFSM Sales over 12 months TBC GBP

FSM Sales over 12 months 73,391 GBP

Pupil Paid Meal Sales over 12 months 150,323 GBP

Staff Duty Meal Sales over 12 months 2,366 GBP

Staff Cash Sales over 12 months 1,549 GBP

Hospitality Sales over 12 months 17,452 GBP (official functions)

Service Times

Breakfast: 08:00 – 08:30

Break: 10:20 – 10:50

Lunch: 11:15 – 13:50

Secondary Lunch: 12:30 – 13:50

Wraparound Care: 16:00 – 16:15

Locked in Policy: Yes, except for years 12 & 13

Current Contractor

HCL

Other Information

SAMUAL RYDER IS A NUT FREE SCHOOL FOR BOTH PRIMARY AND SECONDARY AS THE KITCHEN IS A SHARED ONE.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Three years with option of 2 year extension

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

Accelerated procedure

Justification:

The current catering contracts have expired. Overdue tender. The trust is trying to align the catering contracts.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 December 2021

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 December 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=224479](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=224479).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:224479)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

**VI.4.2) Body responsible for mediation procedures**

RM&C Consultants Ltd

Sutherwood View, Woodcote Road

South Stoke

RG8 0JJ

Email

[Sue.allen@rmandcconsultants.co.uk](mailto:Sue.allen@rmandcconsultants.co.uk)

Telephone

+44 7939599571

Country

United Kingdom

Internet address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)