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Tender

## **Negative Collection Digitisation**

National Maritime Museum

F02: Contract notice

Notice identifier: 2021/S 000-028333

Procurement identifier (OCID): ocds-h6vhtk-02f61a

Published 12 November 2021, 12:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Maritime Museum

Park Row, Greenwich

London

SE10 9NF

#### **Contact**

Daniel Martin

#### **Email**

[dmartin@rmg.co.uk](mailto:dmartin@rmg.co.uk)

#### **Telephone**

+44 2083126607

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.rmg.co.uk](http://www.rmg.co.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Scanning-services./2E72PQNBZR>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Museum

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Negative Collection Digitisation

Reference number

RMG/0129

#### **II.1.2) Main CPV code**

- 79999100 - Scanning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This tender is for the digitisation and delivery of c.230,000 image assets held in various negative-format media including cellulose/polyester, glass plate, cellulose acetate and cellulose nitrate.

The negatives form the remainder of RMG's outstanding negative collection digitisation requirements and covers a variety of subjects ranging from merchant shipping and historic shipyards to the HMS Ganges boys training establishment.

The ultimate purpose of this project is to create digital assets for a variety of uses including, but not limited to: web publication; conservation and digital preservation; print, film and digital publishing; commercial use; collections management; etc.

#### **II.1.5) Estimated total value**

Value excluding VAT: £165,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79961300 - Specialised photography services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

### **II.2.4) Description of the procurement**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs).

However, any selection of tenderers will be based solely on the criteria set out for the procurement.

However, any selection of tenderers will be based solely on the criteria set out for the procurement. The value of this contract is set at £165,000.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

3 January 2022

End date

31 March 2022

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/2E72PQNBZR>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

10 December 2021

Local time

12:01pm

Place

London

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

The weighting for this project would be 60:40 Technical - Price.

The project would ideally begin on 4th January 2022 and would ideally be delivered by 31st March 2022.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Scanning-services./2E72PQNBZR>

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GO Reference: GO-20211112-PRO-19227104

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Telephone

+44 2083126780

Country

United Kingdom

##### **VI.4.2) Body responsible for mediation procedures**

ACAS

Euston Tower, 286 Euston Road

London

NW1 3JJ

Country

United Kingdom

##### **VI.4.4) Service from which information about the review procedure may be obtained**

Royal Courts of Justice

Strand

London

WC2A 2LL

Telephone

+44 2083126780

Country

United Kingdom