

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/028324-2024>

Planning

## **UY PROC 1134 HR Transformation Technical Implementation Partner**

UNIVERSITY OF YORK

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-028324

Procurement identifier (OCID): ocds-h6vhtk-049821

Published 4 September 2024, 4:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF YORK

Heslington

YORK

YO105DD

#### **Contact**

Rachel Devaney

#### **Email**

[procurement@york.ac.uk](mailto:procurement@york.ac.uk)

#### **Telephone**

+44 1904328201

**Country**

United Kingdom

**Region code**

UKE21 - York

**UK Register of Learning Providers (UKPRN number)**

10007167

**Internet address(es)**

Main address

[www.york.ac.uk](http://www.york.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/york/asp/Home>

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

UY PROC 1134 HR Transformation Technical Implementation Partner

Reference number

UY PROC 1134

#### **II.1.2) Main CPV code**

- 72220000 - Systems and technical consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of York is seeking to undertake a change programme to define and deliver a new HR operating model with anticipated changes to people, process and technology. A core element of this transformation will be the implementation of a new cloud based HR and Payroll solution and supporting infrastructure and integration capabilities.

The University anticipates partnering with a third party to act as our Technical Implementation Partner (TIP) to identify, design and configure the HR application and infrastructure solution(s), establish the solution, integration, data and reporting architectures and support data migration, testing, go-live and cutover. We expect to run a single procurement exercise for a Technical Implementation Partner who will have sole ownership of the solution(s) and accountability for delivering the requirements.

The University invites potential TIPs to respond to our current transformation outcomes and requirements, informing our planning and business case assumptions. The University has not yet decided whether to access an existing framework or instigate a separate procurement; at this stage, the University wishes to understand the solution market, timelines, expected cost ranges and optimal routes to procurement in order to help finalise its detailed business case and requirements prior to commencing a competitive procurement process.

Preliminary Market Engagement (PME) allows the University to engage with a market. PME is designed to encourage the commercial and voluntary sectors to engage with the development process before a procurement is released.

This is the market's opportunity to express its views, outline market developments and generally influence how solutions to the University's needs might be met. There is nothing for the University to evaluate/or select in this activity. PME is not a call for competition. Following PME, the University may conclude that procurement is not the best solution to meet a particular strategy outcome. The University may conclude that it would be better to do something entirely different to the intent within this PME. It is essential that any organisation participating in the PME understands that a procurement opportunity is not guaranteed. It is therefore essential that organisations understand that this activity is not part of a procurement exercise and involvement in the PME does not affect an organisation's positioning either positively or negatively should a procurement opportunity arise subsequently.

The University will release a PME to:

- a) Share information to inform the market of a potential, impending procurement, such that they might make preparations for the tender if/when it is released
- b) Gather information to develop the University's strategy or
- c) Do both

We therefore recommend that if there is no intent to engage in the PME, it is better to sustain interest in activity on In-Tend to ensure that any interested party remains informed, as we may publish further PME information and should any invitation to tender result from this PME activity it is likely to be advertised on In-tend.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48440000 - Financial analysis and accounting software package
- 48450000 - Time accounting or human resources software package
- 72200000 - Software programming and consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKE21 - York

Main site or place of performance

University of York

#### **II.2.4) Description of the procurement**

Further information can be found by registering with our e-sender <https://in-tendhost.co.uk/york/asp/Home>

#### **II.2.14) Additional information**

All communication should be undertaken via our e-sender In-tend which can be found at <https://in-tendhost.co.uk/york/asp/Home>

### **II.3) Estimated date of publication of contract notice**

2 December 2024

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes