This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/028279-2025">https://www.find-tender.service.gov.uk/Notice/028279-2025</a>

Tender

# **Employment Liability Insurance for People using a Direct Payment to employ Personal Assistants**

East Sussex County Council Brighton and Hove City Council West Sussex County Council

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-028279

Procurement identifier (OCID): ocds-h6vhtk-05284a

Published 28 May 2025, 5:50pm

# **Changes to notice**

This notice has been edited. The <u>previous version</u> is still available.

# Scope

#### Reference

13789

## **Description**

A single insurer is required to provide Employment Liability Insurance for people using a Direct Payment to employ Personal Assistants. The contracting authorities are East Sussex County Council, Brighton & Hove City Council, and West Sussex County Council.

The concession contract will start on 17 September 2025 for East Sussex County Council and Brighton & Hove City Council. The same concession contract will start on 01 April 2026 for West Sussex Council. The concession contract will end on 31 March 2031 for all three councils, and there will be an option to extend for up to 24 months.

There is no guarantee of work and the policy rates will be fixed for duration of the concession contract.

## **Total value (estimated)**

• £1,990,000 including VAT

Below the relevant threshold

# **Contract dates (estimated)**

- 17 September 2025 to 31 March 2031
- Possible extension to 31 March 2033
- 7 years, 6 months, 14 days

Description of possible extension:

An up to allowed for 24 month extension is included in the contract terms.

## Main procurement category

Services

#### **CPV** classifications

• 66000000 - Financial and insurance services

#### **Contract locations**

- UKJ21 Brighton and Hove
- UKJ22 East Sussex CC
- UKJ27 West Sussex (South West)
- UKJ28 West Sussex (North East)

## **Submission**

# **Enquiry deadline**

18 June 2025, 5:00pm

#### **Tender submission deadline**

30 June 2025, 10:00am

# Submission address and any special instructions

Tender to be submitted via;

https://supplierlive.proactisp2p.com/Account/Login

Proactis opportunity: RFX1000954

Tenders may be submitted electronically
Yes
Amoral avitaria
Award criteria
The evaluation will be based on 50% Price 50% Quality.
Please read the tender documentation for the full award criteria.
Procedure
Procedure type
Below threshold - open competition
Special regime
Concession

# **Contracting authorities**

# **East Sussex County Council**

• Public Procurement Organisation Number: PXGX-2145-PRQJ

County Hall, St Anne's Crescent

Lewes

BN7 1UE

**United Kingdom** 

Email: Amy.Wilkinson@eastsussex.gov.uk

Region: UKJ22 - East Sussex CC

Organisation type: Public authority - sub-central government

# **Brighton and Hove City Council**

• Public Procurement Organisation Number: PNNH-3312-CQGT

Hove Town Hall, Norton Road

Hove

BN3 3BQ

**United Kingdom** 

Email: Amy.Wilkinson@eastsussex.gov.uk

Region: UKJ21 - Brighton and Hove

Organisation type: Public authority - sub-central government

**West Sussex County Council** 

• Public Procurement Organisation Number: PXJW-5627-QRQR

County Hall, West Street

Chichester

PO19 1RQ

**United Kingdom** 

Email: Amy.Wilkinson@eastsussex.gov.uk

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government

# **Contact organisation**

Contact East Sussex County Council for any enquiries.