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Tender

## **Providing Support for Young Carers and Families in Norfolk**

Norfolk County Council

F02: Contract notice

Notice identifier: 2023/S 000-028270

Procurement identifier (OCID): ocds-h6vhtk-03f98f

Published 26 September 2023, 8:20am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 1DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

#### **Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Providing Support for Young Carers and Families in Norfolk

Reference number

NCCT42761

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council wishes to award a contract for the provision of Support Services to Young Carers and Families in Norfolk. The new contract is to commence on 1 April 2024. The Provider/s will be expected to deliver effective services supporting young carers aged 5-19 and some extended support for their families in order to identify, assess and reduce excessive and inappropriate caring responsibilities improving outcomes for young people. This includes the provision of skilled and qualified workers to deliver support in key areas such as education, family support, community provision, and world of work. This will operate as one contract with the flexibility to cover Norfolk countywide.

#### **II.1.5) Estimated total value**

Value excluding VAT: £960,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Norfolk County Council wishes to award a contract for the provision of Support Services to Young Carers and Families in Norfolk. The new contract is to commence on 1 April 2024. The Provider/s will be expected to deliver effective services supporting young carers aged 5-19 and some extended support for their families in order to identify, assess and reduce excessive and inappropriate caring responsibilities improving outcomes for young people. This includes the provision of skilled and qualified workers to deliver support in key areas such as education, family support, community provision, and world of work. This will operate as one contract with the flexibility to cover Norfolk countywide. Full details of the requirement can be found in the Service Specification, which forms a Schedule to the Terms and Conditions.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 90

Cost criterion - Name: Price / Weighting: 10

### **II.2.6) Estimated value**

Value excluding VAT: £960,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Council shall be entitled at its absolute discretion to extend the Contract Period for a

further period or periods of up to a total of 36 months, upon giving the Provider written notice of its intention no later than six (6) months prior to the end of the Initial Term, upon which the Contract Period is so extended and the Provider shall be obliged to provide the Services for that extended term

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The value quoted is for the initial 36 months of the contract. If the contract is extended beyond the initial period the value shall increase proportionally.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-025997](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 November 2023

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

6 November 2023

Local time

11:05am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BuyerProfiles>. Once registered you will be able to see the procurement project under 'tenders' section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +448442728810 or emailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Director of Procurement - Norfolk County Council

Norwich

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

NPLaw

Norwich

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.