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Tender

## **DARTMOOR MULTI ACADEMY TRUST - PROVISION OF LEGIONELLA CONTROL & RISK MANAGEMENT SERVICES CONTRACT**

Dartmoor Multi Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-028264

Procurement identifier (OCID): ocids-h6vhtk-0497fe

Published 4 September 2024, 1:35pm

The closing date and time has been changed to:

**24 October 2024, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dartmoor Multi Academy Trust

Wardhayes Simmons Way

Okehampton, Devon

EX20 1PY

#### **Contact**

Sharon Perkins

#### **Email**

[sperkins@dmatschools.org.uk](mailto:sperkins@dmatschools.org.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://dartmoormat.org.uk/>

Buyer's address

<https://www.mytenders.co.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DARTMOOR MULTI ACADEMY TRUST - PROVISION OF LEGIONELLA CONTROL & RISK MANAGEMENT SERVICES CONTRACT

#### **II.1.2) Main CPV code**

- 90711100 - Risk or hazard assessment other than for construction

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This contract is for the management and provision of water hygiene services. The Contractor will be a member of the Legionella Control Association and responsible for delivering the following legionella and compliance services to the Trust:

- a. Risk Assessments
- b. Servicing
- c. Remedial Works (included in contract but the Trust reserve the right to award such works to other Contractors and therefore these works are not guaranteed).

#### **II.1.5) Estimated total value**

Value excluding VAT: £150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 24962000 - Water-treatment chemicals

- 50324200 - Preventive maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKK4 - Devon

Main site or place of performance

Dartmoor Multi Academy Trust

Wardhayes,

Simmons Way,

Okehampton,

Devon,

EX20 1PY

### **II.2.4) Description of the procurement**

This contract is for the management and provision of water hygiene services to 3 secondary schools, 14 primary schools, and an all-through school for the Trust. The Contractor is required to ensure the Trust's legal duty to manage its water system from legionella and other waterborne pathogens.

The initial 3-year contract term will be from 1st February 2025 with the option to extend for 2 further 1-year extensions.

The Contractor will be a member of the Legionella Control Association and responsible for delivering the following legionella and compliance services to the Trust:

a. Risk Assessments

b. Servicing

c. Remedial Works (included in contract but the Trust reserve the right to award such works to other Contractors and therefore these works are not guaranteed).

With a view to achieving a smooth and effective service for pupils and staff, the Successful Contractor shall ensure that they:

- a. Have the technical and relevant experience to deliver the Legionella Control and Risk Management Services provision to the Trust, whilst demonstrating value for money.
- b. Appoint a competent person to take managerial control.
- c. Maintain a safe and healthy environment on school premises concerning the control of legionella, including prevention of legionellosis
- d. Develop a robust scheme for managing, controlling and/or preventing the risk, ensuring a risk assessment of all water systems is carried out for all sites by a competent person.
- e. Implement a system of checks to ensure the effectiveness of the controls and other activities.
- f. Ensure all water systems are maintained in accordance with current water hygiene guidelines and all maintenance and other such work be undertaken by suitably competent persons.
- g. Demonstrate the ability to deliver the services required in a flexible manner, as to cause minimum disruption to pupils, staff and the day-to-day operations of the school.
- h. Adhere to all legal and statutory regulations and guidance to ensure compliance and ensure the delivery of services is at the desired level to meet requirements.
- i. Establish effective management and operational level communication systems at all levels regarding the service with the Trust.
- j. Actively manage the resulting contract including contract review meetings, overall performance of the contract, and management of Key Performance Indicator (KPI) and Service Level Agreement (SLA).
- k. Hold records of all relevant activity, retained for a minimum of 5 years.
- l. Be responsible for all legal, and health and safety requirements in delivering the services.

Legionella Control and Risk Management Services are to be delivered at the following Trust schools:

Black Torrington Primary School

Boasley Cross Primary School

Bradford Primary School

Bridestowe Primary School

Bridgerule Primary School

Chagford Primary School

Exbourne Primary School

Highampton Primary School

Holsworthy Community College

Holsworthy College Business & Training Centre

Lydford Primary School

Milton Abbot Primary School

Northlew & Ashbury Primary School

North Tawton Primary School

Okehampton College

Okehampton College – Wardhayes Campus

Okehampton Primary

South Tawton Primary School

St James Primary

The Promise School

Tavistock College

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option of 2 further 1 year extensions

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

A Virtual Q&A session will be held on Thursday 26th September 2024. Bidders that wish to participate are requested to book on the session via the tendering portal.

The following information is required for Bidders to secure their booking, no later than 25th September at (12 noon):

- a. Attendee Name(s)
- b. Attendee Job Role (s)
- c. Attendee Email Address (s)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The Contractor will be a member of the Legionella Control Association

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per the tender documents and associated contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date



17 October 2024

Local time

12:00pm

Changed to:

Date

24 October 2024

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 October 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=232683](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232683).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232683)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

### **VI.4.2) Body responsible for mediation procedures**

Dartmoor Multi Academy Trust

Wardhayes Simmons Way

Okehampton, Devon

EX20 1PY

Email

[sperkins@dmatschools.org.uk](mailto:sperkins@dmatschools.org.uk)

Country

United Kingdom

Internet address

<https://dartmoormat.org.uk/>

**VI.4.4) Service from which information about the review procedure may be obtained**

Dartmoor Multi Academy Trust

Wardhayes Simmons Way

Okehampton, Devon

EX20 1PY

Email

[sperkins@dmatschools.org.uk](mailto:sperkins@dmatschools.org.uk)

Country

United Kingdom

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