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Tender

## **PR21-04 Provision of fully managed ICT service**

Bòrd na Gàidhlig

F02: Contract notice

Notice identifier: 2021/S 000-028264

Procurement identifier (OCID): ocds-h6vhtk-02f5d5

Published 11 November 2021, 4:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bòrd na Gàidhlig

Great Glen House

Inverness

IV3 8NW

#### **Contact**

Louise Maclean

#### **Email**

[louise@gaidhlig.scot](mailto:louise@gaidhlig.scot)

#### **Country**

United Kingdom

#### **NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.gaidhlig.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA16582](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16582)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PR21-04 Provision of fully managed ICT service

#### **II.1.2) Main CPV code**

- 72222300 - Information technology services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Bòrd na Gàidhlig seeks a fully managed service for the hosting and management of its business systems and device estate as the current contract is set to expire.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

Bòrd na Gàidhlig (BnG) requires a suitably qualified contractor to provide it with a fully managed ICT service upon the expiry of its current contract for similar service provision. Full-service provision is required from 1 March 2022 following a month-long handover from the current service provider.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality (Technical) / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial contract is for 24 months with the possibility for Bòrd na Gàidhlig to extend this by two further periods of 12 months each.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Cyber Essentials Plus, or equivalent accreditation.

Microsoft Certified Partner accreditation.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Public liability insurance in the sum of not less than GBP2,000,000 for any one incident and unlimited in total.

Professional indemnity insurance in the sum of not less than GBP1,000,000 for any one incident and unlimited in total.

Liability of either Party to the other for Defaults under or in connection with this Contract shall in no event exceed GBP1,000,000 for any one incident or series of related incidents annually.

Current ratio of 1.0 or higher for current financial standing.

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Detailed in specification and terms and conditions.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 December 2021

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Scottish Gaelic

#### **IV.2.7) Conditions for opening of tenders**

Date

14 December 2021

Local time

8:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 24-48 months

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=673249](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=673249).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:673249)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Inverness Sheriff Court and Justice of the Peace Court

Inverness

Country

United Kingdom