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Tender

## **The Provision of a Welfare Benefits, Information and Guidance Service**

The North Yorkshire Council

F02: Contract notice

Notice identifier: 2024/S 000-028241

Procurement identifier (OCID): ocids-h6vhtk-0497f1

Published 4 September 2024, 12:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The North Yorkshire Council

County Hall, Racecourse Lane,

Northallerton

DL7 8AD

#### **Contact**

Procurement

#### **Email**

[procurement@northyorks.gov.uk](mailto:procurement@northyorks.gov.uk)

#### **Telephone**

+44 1609533450

#### **Country**

United Kingdom

**Region code**

UKE2 - North Yorkshire

**National registration number**

8867655

**Internet address(es)**

Main address

<https://www.northyorks.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104117>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=83467&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=83467&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=83467&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=83467&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of a Welfare Benefits, Information and Guidance Service

Reference number

89161

#### **II.1.2) Main CPV code**

- 75310000 - Benefit services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This contract is for the provision of advice and information on a broad range of subjects pertaining to Welfare Benefits Advice. This service provides support, advice, and training to front line North Yorkshire Council advisers.

#### **II.1.5) Estimated total value**

Value excluding VAT: £535,500

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 64216210 - Value-added information services
- 75311000 - Sickness benefits
- 75312000 - Maternity benefits
- 75313000 - Disability benefits

- 75313100 - Temporary disablement benefits
- 75314000 - Unemployment compensation benefits
- 85311100 - Welfare services for the elderly
- 85311200 - Welfare services for disabled people
- 85311300 - Welfare services for children and young people
- 85312400 - Welfare services not delivered through residential institutions

### **II.2.3) Place of performance**

NUTS codes

- UKE2 - North Yorkshire

Main site or place of performance

North Yorkshire

### **II.2.4) Description of the procurement**

This contract is for the provision of advice and information on a broad range of subjects pertaining to Welfare Benefits Advice. This service provides support, advice, and training to North Yorkshire Council front line advisers.

### **II.2.5) Award criteria**

Quality criterion - Name: Experience and Track Record / Weighting: 15%

Quality criterion - Name: Service Delivery / Weighting: 10%

Quality criterion - Name: Service Delivery / Weighting: 10%

Quality criterion - Name: Service Delivery / Weighting: 10%

Quality criterion - Name: Service Implementation / Weighting: 10%

Quality criterion - Name: Staffing / Weighting: 5%

Quality criterion - Name: Equalities and Diversity / Weighting: 5%

Quality criterion - Name: Marketing and Engagement / Weighting: 5%

Quality criterion - Name: Marketing and Engagement / Weighting: 5%

Quality criterion - Name: Social Value / Weighting: 5%

Quality criterion - Name: Sustainability and Business Continuity / Weighting: 10%

Price - Weighting: 10%

#### **II.2.6) Estimated value**

Value excluding VAT: £535,500

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial Term: 1st April 2025 to 31st March 2028

Option to extend 1:1st April 2028 to 31st March 2030

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 October 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 5 February 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

4 October 2024

Local time

12:00pm

Place

Procurement and Contract Management, North Yorkshire Council, County Hall,  
Northallerton, DL7 8AD

Information about authorised persons and opening procedure:

An independent member of the Procurement and Contract Management section will verify the tenders through our e-tendering system (YORtender).

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

#### **VI.3) Additional information**

'To access the tender documents you must register your organisation details on the YORtender (Mercell) system at <https://yortender.eu-supply.com/login.asp?B=YORTENDER>.

To view details of this opportunity, log into your account and click on "CTM Published Tenders" link. Select "Quote/tender ID" from the "Text filter" drop down menu, enter 89161 into the "with keyword" filter and click the green Search button. The opportunity should then appear in the list below.

Click the name of the opportunity which will give an overview of the opportunity and click "Accept" if you wish to accept the invitation to tender. This will then allow you to download any documentation required, complete and upload the documents to the system. This must be done in advance of the deadline date.

If you require further information, guidance or support using YORtender there is a User

Guide (pdf) on the home page. If you are having any technical issues there is a link to create a ticket as well as an e-mail address and telephone number on the phone page under the “Do you need technical support?” section.’

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

High Court of England and Wales

The Strand

London

Country

United Kingdom

Internet address

<https://courtribunalfinder.service.gov.uk/courts/royal-courts-of-justice>

##### **VI.4.2) Body responsible for mediation procedures**

N/A

N/A

Country

United Kingdom

##### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

North Yorkshire Council shall in accordance with the Public Contracts (Amendment) Regulations 2015, incorporate a minimum 10 day standstill period commencing at the point that information on the intention to award the contract is sent to tenderers.

The Council shall, as soon as possible after the decision has been made, inform the tenderers and candidates of its decision, and shall do so by notice in writing by the most rapid means of communication practicable.



Should additional information be required, please contact the person cited in paragraph I.1) of this form. If an appeal regarding the award of a contract has not been successfully resolved, Public Contracts Regulations 2015 (SI 2015 No 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England and Wales).

Any such action must be started within 30 days beginning with the date when the aggrieved party first knew or ought to have known that grounds for starting the proceedings had arisen. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the 10 day standstill period, if no further debriefing has been requested, the Court may only award damages once the contract has been entered into.'

#### **VI.4.4) Service from which information about the review procedure may be obtained**

The Royal Courts of Justice

The Strand

London

WC2A 2LL

Telephone

+44 2079476000

Country

United Kingdom

Internet address

<https://courtribunalfinder.service.gov.uk/courts/royal-courts-of-justice>