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Tender

## **Insurance Portfolio**

Doncaster Council

F02: Contract notice

Notice identifier: 2021/S 000-028240

Procurement identifier (OCID): ocds-h6vhtk-02f5bd

Published 11 November 2021, 1:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Doncaster Council

Civic Office, Waterdale

Doncaster

DN1 3BU

#### **Contact**

Lewis Lindley

#### **Email**

[Lewis.Lindley@doncaster.gov.uk](mailto:Lewis.Lindley@doncaster.gov.uk)

#### **Telephone**

+44 1302736765

#### **Country**

United Kingdom

**NUTS code**

UKE31 - Barnsley, Doncaster and Rotherham

**National registration number**

182338557

**Internet address(es)**

Main address

<https://www.doncaster.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104514>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=39934&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=39934&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=39934&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=39934&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insurance Portfolio

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We are seeking tender responses for annual insurance policies, which commence on 1st April 2022

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Lot 1 – Property and Material Damage Insurance

Lot 2 – Combined Liability and Fidelity Guarantee Insurance

Lot 3 – Motor Fleet Insurance

Lot 4 – Personal Accident and Travel Insurance

## **II.2) Description**

### **II.2.1) Title**

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services
- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

Main site or place of performance

Doncaster

### **II.2.4) Description of the procurement**

We are seeking tender responses for annual policies, which commence on 1st April 2022 in the name of:-

Doncaster Metropolitan Borough Council, St Leger Homes of Doncaster, Doncaster Children's Services Trust, Arthur Street Development

Address: Civic Office, Waterdale, Doncaster. DN1 3BUU

Additional Insured Interests

Full Name Additional Interest(s): St Leger Homes of Doncaster

Correspondence Address: St Leger Court, White Rose Way, Doncaster DN4 5ND

Website: [www.stlegerhomes.co.uk](http://www.stlegerhomes.co.uk)

Business Description: ALMO. This is a company limited by guarantee and does not have any share capital. The Council is the sole member. The company was formed on 1st

October 2005 to provide housing management and other services on behalf of the Council.

Full Name of Additional Interest(s): Doncaster Children's Services Trust

Correspondence Address: Colonnades House, Duke Street, Doncaster. DN1 1ER

Website: [www.doncasterchildrenstrust.co.uk](http://www.doncasterchildrenstrust.co.uk)

Business Description: Children's Services Trust ALMO. This is a company limited by guarantee and does not have any share capital. The Council is the sole member. The company was formed on 1st October 2014 to provide children's services on behalf of the Council.

Full Name of Additional Interest(s): Arthur Street Development

Correspondence Address: Doncaster Business Innovation, Centre Ten Pound Walk, Doncaster, DN4 5HX

Website: N/A

Business Description: Property Management Company (owned by DMBC)

Additional Insured Interest Schools

The following voluntary aided, foundation and special agreement schools in respect of Material Damage, Terrorism, Business Interruption Works in Progress, Employers' Liability, Public Liability, Official's Indemnity, Libel and Slander, Fidelity Guarantee, Group Travel, Computer

Name of School Type

Our Lady of Mount Carmel R.C. School Voluntary Aided

Our Lady's R.C. Primary School Voluntary Aided

St Alban's R.C. Junior/Infant School Voluntary Aided

St Francis Xavier's R.C. Primary School Voluntary Aided

St Joseph & St Ter

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £10,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2029

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Option to extend 3+2+2

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per the tender documentation.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 January 2022

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

5 January 2022

Local time

12:00pm

Place

Doncaster

Information about authorised persons and opening procedure

Tenders will be unsealed by appointed team member.



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Doncaster Council

Civic Office, Waterdale

Doncaster

DN1 3BU

Email

[Holly.wilson@doncaster.gov.uk](mailto:Holly.wilson@doncaster.gov.uk)

Country

United Kingdom

Internet address

<https://www.doncaster.gov.uk/>