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Contract

Electoral Print Service

Dover District Council

F03: Contract award notice

Notice identifier: 2024/S 000-028218

Procurement identifier (OCID): ocds-h6vhtk-042c46

Published 4 September 2024, 10:08am

Section I: Contracting authority

I.1) Name and addresses

Dover District Council

Council Offices, White Cliffs Business Park

Whitfield, Dover

CT16 3PJ

Contact

Mrs Emma Morgan

Email

emma.morgan@dover.gov.uk

Telephone

+44 1304872419

Fax

+44 1304872104

Country

United Kingdom

Region code

UKJ44 - East Kent

Internet address(es)

Main address

<http://www.dover.gov.uk/>

Buyer's address

<http://www.dover.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Electoral Print Service

Reference number

DN706065

II.1.2) Main CPV code

- 22000000 - Printed matter and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The contract award is for the provision of Printing and Delivery of Electoral Registration and Election Materials.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £240,106.84

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ44 - East Kent

II.2.4) Description of the procurement

The contract award is for the provision of Printing and Delivery of Electoral Registration and Election Materials, this includes elections printing, printing / email services for the Annual Canvass and other ad-hoc printing / services relating to elections or electoral

registration as required. All services and printing provided must comply with the latest electoral legislation and have regard to Electoral Commission guidance and Performance Standards.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Cost criterion - Name: Cost / Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

1 year + 1 year extensions

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-000923](#)

Section V. Award of contract

Contract No

2024/S 000-000923

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 April 2024

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Civica Election Services

Soutbank Central 30 Stamford Street

London

SE1 9LQ

Country

United Kingdom

NUTS code

- UKJ44 - East Kent

Internet address

<http://www.kentbusinessportal.org.uk/>

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £240,106.84

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, Strand

London

WCA 2LL

Country

United Kingdom