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Tender

## **Large Goods Vehicle (LGV) Fleet Servicing and Maintenance**

Norfolk County Council

F02: Contract notice

Notice identifier: 2022/S 000-028204

Procurement identifier (OCID): ocids-h6vhtk-032fa3

Published 7 October 2022, 10:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

#### **Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Large Goods Vehicle (LGV) Fleet Servicing and Maintenance

Reference number

NCCT42443

### **II.1.2) Main CPV code**

- 50100000 - Repair, maintenance and associated services of vehicles and related equipment

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Norfolk County Council is seeking a vehicle servicing, repair and maintenance provider or providers for its Large Goods Vehicle (LGV) fleet which currently comprises of 11 vehicles based at 3 sites across the county. The fleet is a mix of Mobile Libraries, Box Delivery vehicles and panel vans under 3.5T. The chosen provider(s) will provide services in accordance with the service specification together with the documents making up the contract. The applicants will have the appropriate levels of capacity and resilience and help to minimise costs and expenses associated with vehicles requiring routine service and maintenance repairs. There are three Lot areas as follows • Lot 1 – Norwich (Hethersett) NR9 3DN • Lot 2 – West Norfolk (Dersingham) PE31 6PN • Lot 3 – Central (Dereham) NR19 1DZ Applicants can bid for any or all lots.

### **II.1.5) Estimated total value**

Value excluding VAT: £275,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Norwich (Hethersett) NR9 3DN

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 50100000 - Repair, maintenance and associated services of vehicles and related equipment

### **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

LGV servicing and maintenance.

### **II.2.5) Award criteria**

Price

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

West Norfolk (Dersingham) PE31 6PN

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 50100000 - Repair, maintenance and associated services of vehicles and related equipment

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

### **II.2.4) Description of the procurement**

LGV servicing and maintenance.

### **II.2.5) Award criteria**

Price

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Central (Dereham) NR19 1DZ

Lot No

3

**II.2.2) Additional CPV code(s)**

- 50100000 - Repair, maintenance and associated services of vehicles and related equipment

**II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

**II.2.4) Description of the procurement**

LGV servicing and maintenance.

**II.2.5) Award criteria**

Price

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-010501](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 November 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

10 November 2022

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles>. Once registered you will be able to see the procurement project under the `tenders` section and `express an interest` to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Nplaw

Norwich

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days

from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.