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Planning

## **Cleaning and Window Cleaning**

Cardiff University

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-028179

Procurement identifier (OCID): ocds-h6vhtk-040354

Published 25 September 2023, 12:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff University

Procurement Services, McKenzie House, 30-36 Newport Road

Cardiff

CF24 0DE

#### **Email**

[PriceJK@cardiff.ac.uk](mailto:PriceJK@cardiff.ac.uk)

#### **Telephone**

+44 2920879648

#### **Country**

United Kingdom

#### **NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0258](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0258)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/cardiffuniversity.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning and Window Cleaning

Reference number

CU.1457.JP

#### **II.1.2) Main CPV code**

- 90919200 - Office cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cardiff University is looking to establish a new cleaning contract for all University buildings in our University Campus. This will be a multi Lot contract.

Lotting Structure:

Lot 1 – South Campus Cleaning – Approx value GBP 2,708,596 Per annum

Appointment of 1 Contractor

Lot 2 – North Campus Cleaning – Approx value GBP 2,077,210 Per annum

Appointment of 1 Contractor

Lot 3 – Window Cleaning – Academic and Residences – Approx Value GBP 95,000 Per annum

Appointment of 1 Contractor

The University are hosting an in-person only, supplier engagement session on Monday 23rd October 2023, (09.00 – 10:00) – Venue Room 0.07 Hadyn Ellis Building, Maindy Road, Cardiff, CF24 4HQ. Parking is not available on site.

In order to register your attendance and for more information please register your interest

against the opportunity via Cardiff University e-tendering portal: In-Tend

<https://in-tendhost.co.uk/cardiffuniversity/>

Suppliers interested in attending the supplier day must send an expression of interest via the In-Tend Portal. Once registered please complete the registration form and return via the correspondence function within the system. Suppliers will be limited to 2 attendees per lot.

The deadline for registering attendance at the event is Thursday 19 October 2023 at 1700 (5pm). The University reserves the right to reject an application to attend sent after this time.

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#### **II.1.5) Estimated total value**

Value excluding VAT: £4,785,809

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Prospective suppliers may bid for any lot, but will only be awarded one cleaning lot. A supplier may win one cleaning Lot only. Window cleaning will be awarded to the top scoring bidder regardless if they have already won a cleaning lot.

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 – South Campus Cleaning

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 90919200 - Office cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff University

### **II.2.4) Description of the procurement**

Cardiff University is looking to establish a new cleaning contract for all University buildings in our University Campus. This will be a multi Lot contract.

Lotting Structure:

Lot 1 – South Campus Cleaning – Approx value GBP 2,708,596 Per annum

Appointment of 1 Contractor

Scope:

General Cleaning

Includes internal out of hours cleaning and day time janitorial support for all academic / administration / and research buildings.

Excludes Halls of Residence and Student Houses.

Includes the supply of all consumable products including paper supplies.

Includes cleaning duties within identified 'Green' risk areas (labs etc).

Excludes cleaning duties within any higher 'Amber' or 'Red' risk areas.

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## **II.2) Description**

### **II.2.1) Title**

Lot 2 – North Campus Cleaning

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90919200 - Office cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff University

### **II.2.4) Description of the procurement**

Cardiff University is looking to establish a new cleaning contract for all University buildings in our University Campus. This will be a multi Lot contract.

Lotting Structure:

Lot 2 – North Campus Cleaning – Approx value GBP 2,077,210 Per annum

## Appointment of 1 Contractor

### Scope:

#### General Cleaning

Includes internal out of hours cleaning and day time janitorial support for all academic / administration / and research buildings.

Excludes Halls of Residence and Student Houses.

Includes the supply of all consumable products including paper supplies.

Includes cleaning duties within identified 'Green' risk areas (labs etc).

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## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Window Cleaning

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 90911000 - Accommodation, building and window cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff University

### **II.2.4) Description of the procurement**

Cardiff University is looking to establish a new cleaning contract for all University buildings in our University Campus. This will be a multi Lot contract.

Lotting Structure:

Lot 3 – Window Cleaning – Academic and Residences – Approx Value GBP 95,000 Per annum

Appointment of 1 Contractor

Scope:

Includes scheduled external cleaning of windows, canopys (incl. perspex cycle shelters), signage (free standing and building fixed) and cladding at all university buildings, including Residences.

Includes some internal window / glass cleaning.

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### **II.3) Estimated date of publication of contract notice**

30 October 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

The University are hosting an in-person only, supplier engagement session on Monday 23rd October 2023, (09.00 – 10:00) – Venue Room 0.07 Hadyn Ellis Building, Maindy Road, Cardiff, CF24 4HQ. Parking is not available on site.

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NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=135079](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=135079).

(WA Ref:135079)