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Tender

## **The UCL Academy ~ Catering Services Tender**

The UCL Academy

F02: Contract notice

Notice identifier: 2022/S 000-028171

Procurement identifier (OCID): ocds-h6vhtk-0373ad

Published 6 October 2022, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The UCL Academy

Adelaide Road

London

NW3 3AQ

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Internet address(es)**

Main address

<https://uclacademy.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/7X94738JX4>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

The UCL Academy ~ Catering Services Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide catering services at The UCL Academy, Adelaide Road, London, NW3 3AQ

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,666,666

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

#### **II.2.4) Description of the procurement**

The UCL Academy is an extremely successful and oversubscribed secondary school with circa 1172 pupils between the age of 11-18 and is sponsored by London's global university and research institution, University College London.

The Academy is organised around five Houses (Orion, Cygnus, Equuleus, Vela and Lyra) with every student and member of Academy staff belonging to a House. Each House has its own dedicated canteen serving area which are supplied with meals and products from an onsite central production kitchen.

A student belongs to the same 'household' for the duration of their time at the Academy, enabling them to build a strong House identity and to be provided with academic and pastoral support from those that know them best; their tutors, Learning Sets and Heads of House.

Full details in relation to the Academy's activities may be obtained by visiting: <http://www.uclacademy.co.uk>

Basis of Contract

The Client wishes to participate in a tender process with the intention of appointing a

Supplier to deliver a consistent and quality catering and hospitality services the offers best value to students and The Academy. The contract will be awarded for an initial period of 3 years with the option to extend for a further period of 1 plus 1 years. Suppliers should note that the contract currently operates commercial with an estimated turnover value of circa £1,000,000 over three years.

## Objectives

The Academy's catering service is intended to provide consistent quality and value to its pupils and is considered to be an integral aspect of the overall Academy experience.

The appointed Supplier will have significant experience of delivering quality catering services within secondary school premises and should have suitable experience and expertise of successfully increasing pupil meal uptake and lunchtime sales growth. The Supplier should ideally have a strong operational base in London and have strong contract management and governance that supports a congenial partnership with the school's Leadership Team.

Ultimately it is important that the Supplier can demonstrate an ability to manage an efficient catering service through the application of best practice and innovation and so will be expected to deliver sustainable quality and 'best value' to the school.

See SQ Document for further details.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,666,666

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2028

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 November 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

5 December 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-London:-School-catering-services./7X94738JX4>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/7X94738JX4>

GO Reference: GO-2022106-PRO-21089512

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UCL Academy

London

Country

United Kingdom